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CHILDREN, YOUNG PEOPLE & EDUCATION SCRUTINY PANEL

**Monday, 11th March, 2024 at 7.00 pm in the Conference Room,
Civic Centre, Silver Street, Enfield, EN1 3XA**

Membership:

Councillors: Maria Alexandrou (Chair), Andrew Thorp (Vice-Chair), Gunes Akbulut, Mahym Bedekova, Nelly Gyosheva, Doris Jagge, Ahmet Oykenner and Ruby Sampson

AGENDA – PART 1

1. WELCOME & APOLOGIES

2. DECLARATIONS OF INTEREST

Members of the Committee are invited to identify any disclosable pecuniary, other pecuniary or non-pecuniary interests relevant to the items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING (Pages 1 - 6)

To agree the minutes of the meeting held on 18 December 2023.

4. VIOLENCE AND AGGRESSION AGAINST SCHOOL STAFF (Pages 7 - 14)

To receive the report of Sarah Fryer, Head of Schools Personnel Service.

5. FAMILY HUBS AND START FOR LIFE TRANSFORMATION (Pages 15 - 26)

To receive the report of Helen Finnemore, Head of Family Hubs & Start for Life Transformation and Ivana Price, Head of Early Help, Youth & Community Safety.

6. HOLIDAY ACTIVITIES & FOOD PROGRAMME (HAF) REVIEW 2021-23
(Pages 27 - 38)

To receive the report of Sharon Davies, Learning Consultant HAF, RSHE & Professional Learning.

7. PUPIL PLACES UPDATE AND FINANCIAL IMPACT ON SCHOOLS
(Pages 39 - 56)

To receive the report of Neil Best, Head of Education Strategic Resourcing & Partnerships.

(This item contains exempt information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person – including the authority holding that information) of Schedule 12A to the Local Government Act 1972, as amended).

8. WORK PROGRAMME 2023/24 (Pages 57 - 60)

To note the completion of the Work Programme for 2023/24 and that the Children, Young People and Education Scrutiny Panel Work Programme for 2024/25 will be discussed at the first meeting of the new municipal year.

9. DATES OF FUTURE MEETINGS

To note the dates of the future meetings will be confirmed following Annual Council on Wednesday 15 May 2024.

10. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006). (Members are asked to refer to the part 2 agenda).

AGENDA – PART 2

11. PUPIL PLACES UPDATE AND FINANCIAL IMPACT ON SCHOOLS

Item 7 above refers.

MINUTES OF THE MEETING OF THE CHILDREN, YOUNG PEOPLE & EDUCATION SCRUTINY PANEL HELD ON MONDAY, 18TH DECEMBER, 2023

MEMBERS: Councillors Maria Alexandrou (Chair), Andrew Thorp (Vice-Chair), Nelly Gyosheva, Ahmet Oykener and Ruby Sampson,

Officers:

Peter Nathan (Director of Education), Anne Stoker (Director of Children and Family Services), Angela Bent (Head of Service, Practice Improvement & Partnerships), John Lawrence-Jones ((Service Manager, Children's Specialist Support), Stacey Gilmour (Governance & Scrutiny Officer).

Also Attending:

Cllr Abdul Abdullahi (Cabinet Member, Children's Services)
Jaiden John Shaw (Enfield Youth Council Member)
Grace Howarth Local Democracy Reporter

1. WELCOME & APOLOGIES

The Chair welcomed everyone to the meeting and introductions were made.

Apologies for absence were received from Cllr Mahym Bedekova, Cllr Gunes Akbulut and Cllr Doris Jiagge, who were substituted by Cllr Mohammad Islam, Cllr Hivran Dalkaya and Cllr Thomas Fawns respectively.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received regarding any item on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

AGREED the minutes of the meeting held on 30 October 2023.

4. CHILD EXPLOITATION (SEXUAL & CRIMINAL) AND MISSING CHILDREN

Angela Bent, Head of Service, Practice Improvement & Partnerships introduced the report which provided an overview of how Children and Family Services respond to child exploitation and children who are missing. Child exploitation is a form of child abuse and occurs where an individual or group takes advantage of an imbalance of power to coerce, manipulate or deceive a child under the age of 18. Between 1st April 2022 and 31st March 2023, a total of 239 children were identified as either experiencing or being at risk of child exploitation in Enfield, 44 were at risk of child sexual exploitation, 175 at risk of child criminal exploitation and 20 were identified as at risk of both.

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Data was provided and it was noted that there had been a year-on-year increase in the number of children on the child exploitation profile, in the year 2022/23 there was a slight drop from 248 to 239. The number of children recorded as missing has remained very similar in the last two years, the spike between 20/21 and 21/22 has been attributed to covid restrictions being lifted meaning more children and young people were more likely to be out and therefore likely to not return home when expected. Further in-depth data was provided in relation to child exploitation and missing children, and it was acknowledged that this complex area of practice requires a comprehensive response from across the partnership. Within Children and Family Services, all teams have a responsibility towards young people who are impacted by these issues and since 2021 there has been a bespoke provision specifically targeted at young people who are at risk of exploitation. It was advised that there is a recognised correlation between children going missing and an increased risk to those children of being exploited. Children and Family Services has adapted its delivery offer to provide a target response to this form of extra familial harm through the development of the Contextual Safeguarding Hub and the Adolescent Safeguarding Teams (AST), whilst recognising that all services work with young people at risk.

Questions were invited from Members:

In response to a question regarding the new centralised process for recording missing episodes Officers advised that this has been developed and will be implemented during December 2023. It is anticipated that this new approach will improve standards around recording missing episodes and offering return home interviews in a timely fashion. This will also enable more comprehensive management oversight of this cohort of young people, which in turn will facilitate scrutiny of the efficacy of the process.

Following a further question regarding the return home interviews, Officers explained that these were very individual and were beneficial in gaining an understanding of what is going on for that young person, and how the service can be better placed to support them. It was also recognised that the young person is more likely to share their issues if the interviews are facilitated at the earliest opportunity. Additionally, the Hub have developed an enhanced pathway for the most vulnerable young people who are missing and at risk of extra-familial harm. In this context, the Hub cross reference children who have exploitation markers, using data from the Safeguarding Adolescents from Exploitation (SAFE) and Multi-Agency Child Exploitation (MACE) panels, with the children who go missing most regularly to identify those who would benefit from additional support. The missing children co-ordinators are proactive in contacting these children before they go missing to build trust, rapport, and confidence in the service.

In response to a further question, it was confirmed that plans are in place to strengthen how services capture feedback from young people and their families within children's social care and the Youth Development Service, to ensure that service users perspectives are understood and factored into service development considerations. The Safeguarding Adolescent Strategy

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Action Plan is being developed and will be over seen by the Safeguarding Partnership.

Further discussions took place regarding other targeted response offers and it was advised that within the Youth Development Service, the Contextual Safeguarding Youth Workers provide wellbeing workshops to schools to raise awareness of different types of extra-familial harm. The service also provides a range of other interventions that include support around extra-familial exploitation risks. These include community outreach work, such as youth workers focusing on 'hotspot areas', which are identified as having high rates of youth anti-social behaviour and/or crime. Youth workers walk around these locations speaking to young people they come across, exploring any worries, and signposting them to positive activities. Safeguarding work also takes place in schools which supports students to safely transit from school to home.

In response to further questions from Members, Officers advised that in trying to meet an aim to make youth centre services more mobile, the Council launched its new youth bus in November 2022. This is a mobile provision that enables young people to access information, advice and guidance, free activities, advocacy, and early help support on their doorstep. The service has since drawn impressive figures, contributing to the increase in engagement.

The panel acknowledged that as well as delivering the statutory services, it was important that the local authority work with the voluntary sector to reach out and engage with the thousands of volunteers across the borough who deliver amazing support and work.

The Chair thanked Officers for attending the meeting and for providing a very thorough report.

The Panel **AGREED** to note the report.

5. UNIVERSAL PRIMARY FREE SCHOOL MEALS - UPDATE

Cllr Abdul Abdullahi introduced the item and said that this policy is a step in the right direction especially during these challenging times with the cost-of-living crisis which has impacted many families. Free school meals can save families as much as £450 per child per year, which is a huge support and ensures that no child goes hungry at school. Cllr Abdullahi congratulated the Mayor of London for introducing this policy which is very much welcomed and hoped that it would continue.

Peter Nathan, Director of Education provided further information relating to the introduction of free school meals for all pupils of primary school age which has been introduced by the Mayor of London. This has been introduced for one school year only namely 2023/24 and covers all primary aged children in London although this report considers its impact in Enfield.

Questions were invited from Members.

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In response to a question regarding the funding allocation it was advised that Enfield will receive £5.5m, delivered in tranches throughout the year, to distribute to the borough's primary school, the first tranche of which has already been paid out to schools. This has been allocated based on census data at the rate of £2.65p per meal per child which is higher than the rate received by schools from the DfE which is currently £2.53.

In respect of logistical concerns about the introduction of this scheme it was confirmed that schools across Enfield have managed the process of a considerable number of extra children having school dinners very well and Headteachers in Enfield seem to have just got on with the job of implementation with relatively little fuss and there has been no come back to the key officer responsible for Enfield.

In response to queries regarding feedback on the scheme a request was sent out by the Director of Education and some detailed responses were provided by 15 schools with further feedback provided at a borough-wide headteacher briefing. All headteachers welcomed the scheme with all schools seeing a welcome uptake in children having a hot meal which was the intention of the Universal Free School Meals (UFSM) scheme. In one school, children having a hot meal doubled from 300 a day to 600, in another the percentage increased from 60% to 90% of pupils per day, and in another it increased from 63% to 81%. It is expected the numbers will rise further with the onset of winter with some children moving away from packed lunches.

Further details were discussed in respect of some of the challenges faced by schools which included some additional cost issues such as needing a lot more cutlery and plates. Most schools have also had to extend their dinner break times to allow for more children. This means for example having three sittings for lunch instead of two with lunch times starting at 11:30am and not finishing until after 1pm, raising concern that some children may not have their first meal of the day until the afternoon. There is also an additional cost implication here too as dinner supervisors are needed to work extra time. At a time when school finances are stretched, this is an additional financial problem for schools not covered by the grant. Further practical issues include inadequate space in dinner halls to accommodate the increase in numbers eating as well as the impact on kitchen staff producing the meals.

In response to a question regarding additional funding for Special Needs Primary Schools who may need to prepare food in a certain way, it was confirmed that the Director of Education would be writing to these schools shortly as there was some additional funding available.

In conclusion it was acknowledged that there are concerns for the future of the scheme as there is no confirmation from the Mayor of London that it will be repeated, and expectations are now raised following this year's success. If it is to continue, there could be some capital implications in terms of school kitchen development as needed in some schools, therefore the earlier that

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schools are made aware of the plans for the future, the easier it will be to plan moving forward.

The Chair thanked Officers for a very thorough report.

The Panel **AGREED** to note the report.

6. WORK PROGRAMME 2023/24

NOTED the Children, Young People & Education Scrutiny Panel Work Programme for 2023/24.

7. DATES OF FUTURE MEETINGS

NOTED the dates of future meetings as follows:

- Monday 11 March 2024.

This meeting will commence at 7:00pm and will be held in the Conference Room at the Civic Centre.

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London Borough of Enfield

Report Title	Violence and Aggression against school staff
Report to	Children and Young Person's Scrutiny Panel
Date of Meeting	11 th March 2024
Cabinet Member	Cllr Abdullahi
Executive Director / Director	Tony Theodoulou/Peter Nathan
Report Author	Sarah Fryer sarah.fryer@enfield.gov.uk
Ward(s) affected	
Classification	Part 1 Public
Reason for exemption	

Purpose of Report

1. To update the Panel in response to an item proposed by Cllr Thorp on incidents of violence against staff in school.

Main Considerations for the Panel

2. The Schools Health and Safety Team collates violent, abuse and incidents which have caused harm data via the CLASSI reporting system for community schools as we are the dutyholder for those schools. It also records information provided to us by Voluntary Aided, Foundation and Academies who buy back into the Health and Safety Service Level Agreement (SLA). There is no requirement for schools other than community schools to use the system or report incidents of any description to the Local Authority.
3. There are the following designations of schools which buy back into Schools Health and Safety (including asbestos):

- a. Community (included) 33
- b. Academy (buy in) 27
- c. Foundation (buy in) 3
- d. Voluntary Aided (buy in) 22
- e. **Asbestos only** – Academies 15

4. The CLASSI reporting system is used to record violence and abuse incidents in schools. The accident reporting policy for schools provides examples of what schools should be reporting, see below:

- a. All incidents of violence and abuse against staff should be reported:
 - i. Member of the public abusing a member of staff over the phone.
 - ii. Member of public threatening a member of staff at work.
 - iii. Other types of violence/aggression incidents e.g. service users/members of the public having an altercation in a School building

should be recorded on the CLASSI system.

Note: *If the incident involves an assault or physical damage an Accident report must also be completed.*

5. It is to be noted that data is not specifically held with regards to violence or physical harm against staff by children or other members of staff. These would be held internally to the school and where an accident has occurred should be on the accident report.

6. If the accident is covered by RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) then a report would be submitted to the Health and Safety Executive. Over the last 5 years, there have been a total of 11 incidents (approx two a year) where all bar one incident involved SEN children have injured a member of staff such that a RIDDOR report was required, 8 of these have been within Special Schools, three in a mainstream primary settings.

7. Separately, it is to be noted that there have been an increasing number incidents which are not reportable as RIDDOR, the vast majority of which are Special Educational Needs (SEN) behaviour incidents. The classification of 'SEN' could be children with an Education, Care and Health Plan (EHCP) or children who are recognised as having additional needs within the school, including those who the school are collecting evidence for an EHCP assessment.

- a. 2018: 46 incidents
- b. 2019: 189 incidents
- c. 2020: 18 incidents
- d. 2021/22: 100 incidents
- e. 2022/23: 368 incidents (142 incidents in the period Sept to Dec)
- f. Sept 2023 to end Dec 23: 199 incidents

8. Two points of note: a) 2020 was the year that there was Covid Lockdown for much of the year, and this would explain the low numbers of incidents

in that year and b) The figures now show two consecutive years Sept to Dec figures for comparison which are analysed in more detail below.

9. Previously it has been noted that there was a substantial rise in incidents in the last academic year. There could be many reasons why there has been a rise including the trauma felt by some children following lockdown, and the lack of social interaction during that time, the increasing needs of some of our children, as well as a great number of children that we are retaining within the Borough in our Additional Resource Provisions (ARPs). Whilst we are now further from the Covid Lockdowns, children are still feeling the impact, as are schools.
10. However, this rise in incidents must be, and is being, taken seriously as a concern for schools and staff.
11. Looking at these figures in greater depth, and remembering that there has been some additional training on the CLASSI reporting system, the understanding of what to report and an increased awareness of the need to report the incidents since September 2022 (which is when these figures started to be analysed in greater depth) of the 567 incidents reported
 - a. 263 were in Special Schools
 - b. 33 was in a Secondary School
 - c. 271 were in Primary Schools
12. The figures can be again split by the type of injury and as such are, in academic year 2022/23:

a.	Bite	72
b.	Bruise/Abrasion/Bump	179
c.	Concussion	1
d.	Crushing (head/chest/abdomen)	2
e.	Cut or puncture (but not needlestick injuries)	22
f.	Eye Injury / reduction/loss	5
g.	Fracture (other than finger, thumb or toe)	1
h.	Fracture to finger, thumb or toe	1
i.	Needlestick Injury	0
j.	None Visible	52
k.	Not Physical - Threatened, Verbal Abuse	8
l.	Skin Irritation	0
m.	Scalping	1
n.	Sprain or Strain	23
o.	Sting	1
		368

For September 23 to Dec 23:

a.	Bite	38
b.	Bruise/Abrasion/Bump	79
c.	Concussion	1
d.	Crushing (head/chest/abdomen)	0
e.	Cut or puncture (but not needlestick injuries)	5
f.	Eye Injury / reduction/loss	1
g.	Fracture (other than finger, thumb or toe)	1
h.	Fracture to finger, thumb or toe	1
i.	Needlestick Injury	2
j.	None Visible	56
k.	Not Physical - Threatened, Verbal Abuse	8
l.	Skin Irritation	1
m.	Scalping	0
n.	Sprain or Strain	6
o.	Sting	0
		199

Comparing Sept to Dec in this Academic Year and previous gives the following:

		Sept to Dec 22	Sept to Dec 23
a.	Bite	28	38
b.	Bruise/Abrasion/Bump	76	79
c.	Concussion	0	1
d.	Crushing (head/chest/abdomen)	1	0
e.	Cut or puncture (but not needlestick injuries)	6	5
f.	Eye Injury / reduction/loss	4	1
g.	Fracture (other than finger, thumb or toe)	0	1
h.	Fracture to finger, thumb or toe	0	1
i.	Needlestick Injury	0	2
j.	None Visible	15	56
k.	Not Physical - Threatened, Verbal Abuse	0	8
l.	Skin Irritation	0	1
m.	Scalping	0	0
n.	Sprain or Strain	12	6
o.	Sting	0	0
		142	199

13. It can be seen that the largest rise is in those issues that were reported but resulted in no visible injury (41), but clearly there has been an incident warranting reporting. Other than that, the other incidents have remained approximately the same as the previous year. The rise could be due to increased awareness and increased reporting but this cannot be assumed to be the only reason.
14. Children with SEND or those with additional needs may have more challenging behaviours at times and these incidents can be taken that they are acting within the parameters of their own expected behaviours. Although they could be considered as a form of violence, it could be seen as unintentional physical harm as it is expected behaviour for children with

those diagnosis which schools and staff are aware of, schools should have risk assessments and appropriate strategies in place for, and other relevant professionals will be involved.

15. With regard to these incidents there are a number of areas of support for schools which are continuing and have been previously outlined:
 - a. The Health and Safety Team have worked with the schools putting additional risk assessments in place and training for staff in working with these children to reduce the likelihood of them becoming agitated and/violent.
 - b. The Health and Safety Team provides schools with templates for a Visitor Behaviour Policy, a Visitor risk assessment, and a Pupil risk assessment.
 - c. Enfield has Responding to Critical Incidents Protocol For Schools and Educational Settings which follows the Enfield Trauma Informed Practice approach.
 - d. The support for Special schools includes the funding model taking into account things such as class size, ratios, etc and gives flexibility for Heads to organise classes as they see best. Two of the Special Schools are PRICE trainers. PRICE equips staff with the knowledge, skills and confidence to safely respond to situations where the behaviour of individuals or groups is impeding learning.
 - e. With regards to support for mainstream settings, especially primary schools, there is an outreach offer organised by SEND using the Special Schools and this includes Primary Behaviour Support Service. There are services such as Enfield Advisory Service for Autism (EASA) and ECASS that offer support and advice to schools. There is a Senior School Improvement Advisor for Safeguarding & Inclusion that offers support and advice for schools.
16. In addition to these measures, in September 2023 a task and finish group was formed consisting of the following stakeholders:
 - a. Headteachers from all school phases
 - b. Unions (NEU, NASUWT, Unison, GMB)
 - c. Governors
 - d. School Improvement Service
 - e. Schools Personnel Service
 - f. Health and Safety
17. Two meetings of the group have been held and the following actions have been taken forward to date:
 - a. A Violence and Aggression against school staff policy has been formulated and consulted on. It is being revised following feedback. Schools and Unions were pleased with the document, and it provides guidance for schools on their approaches.

- b. A survey for staff has been produced, and is being circulated to schools to gain an understanding of how staff feel about the situation and their knowledge of procedures for reporting and support. Responses are currently being collated to inform future meetings
- c. Data is being collated about the numbers of incidents of violent or aggressive behaviour as recorded by schools to be looked at over time since Sept 23. Schools who do not use the LA Health and Safety Service have been requested to provide data so that there is a fuller picture across the Borough
- d. Posters have been produced and circulated to schools to remind staff that violence or abuse is not acceptable, what they should do if they feel they have encountered it and where to report it,

Conclusions

18. Incidents of violence and aggression, whether physical or verbal, are taken seriously. Whilst there remain a small number considering the population of Enfield school children being over 56,000, they are still unacceptable. We understand that each incident impacts staff and pupils and would want to keep any incidents to minimum, and learn lessons to reduce the risk of it reoccurring.
19. Once agreed, the implementation of the Violence and Aggression against school staff policy is an initiative that aims to prevent or minimise the risk of, and to manage and respond to, work-related violence and aggression. The policy is seen as a key tool that is designed to be part of processes and initiatives that relate either directly or indirectly to other policies, arrangements and procedures. The intention following implementation of the policy is to review it initially after 2 school terms to allow it to begin embedding.
20. Schools have a range of support that they can access. Each school has an SEND Case Officer assigned to them and they can contact these for advice and support as needed. There is a Professional Learning training offer, some free to schools and some traded.
21. We are also considering what additional support or training we can provide for schools and staff following further evidence gathering. Our aim is to support schools to support their staff and pupils so that incidents reduce. There is an acknowledgement that no one-size-fits-all, or that schools are not already working hard in this area.

Background and Options

22. Cllr Thorp requested that the panel see data, patterns, intervention, and safeguarding for staff one year after the previous report.

Relevance to Council Plans and Strategies

23. Thriving Children and Young people with the outcome of Residents live happy, healthy and safe lives

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Appendices

None

Background Papers

None

Departmental reference number, if relevant:

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London Borough of Enfield

Report Title	Family Hubs and Start for Life Transformation
Report to	CYP&E Scrutiny Panel
Date of Meeting	11.03.24
Cabinet Member	Cllr Abdul Abdullahi
Executive Director / Director	Tony Theodoulou – Executive Director People Directorate Anne Stoker – Director of Children & Family Services
Report Author	Helen Finnemore
Ward(s) affected	All
Classification	Part 1 Public
Reason for exemption	N/A

Purpose of Report

1. The purpose of this report is to provide an update on the progress made on the development of Family Hubs and Start for Life services in Enfield.

Main Considerations for the Panel

2. To note the good progress that has been made in relation to the:
 - opening of Ponders End and Craig Park Youth and Family Hubs
 - mobilisation and commissioning across the six Department of Education funded Start for Life services

Background

3. Enfield is one of 75 local authority areas receiving funding from the Department of Health and Social Care and the Department of Education, to create Family Hubs and develop its Start for Life offer.

Enfield's funding allocation is £4,321,425 over the three fiscal years from 2022 to 2025. The DfE has produced a very clear framework, specifying how funding is to be spent, please see table 1.

Table 1 – Allocation of funding across the programme's strands

Programme strand	%
Family hubs programme spend	£862,772
Family hubs capital spend	£216,546
Perinatal mental health and parent-infant relationships	£1,380,917
Parenting support	£758,808
Infant feeding support	£655,725
Home learning environment services	£333,348
Publishing 'Start for Life' offers and Parent and Carer Panels	£113,309

4. Developing Family Hubs contributes towards the following Enfield Council's Plan 2023/26 priorities:
 - Priority 2: Strong, healthy, and safe communities; and
 - Priority 3: Thriving children and young people

5. Family Hubs are one of the priority areas of work contributing towards delivery of Council's Early Help for All strategy 2020 – 2024. The strategy sets a compelling vision to collaborate with our communities and partners to help everyone in Enfield to be resilient, overcome challenges and lead happy and fulfilling lives. It aims to achieve this vision through focusing on the following three key pillars of work, which underpins our approach to developing Family Hubs:
 - Provide clear information, advice, and support.
 - Empower communities.
 - Establish an effective early help system.

6. Enfield's Family Hubs bring together lots of different services for children, young people, and families, making it easier for families to get the help that they need at the right time. Offering help and support from pregnancy up until age 19, or 25 for young people with special educational needs.

7. Family Hubs Progress

Enfield has opened two hubs. Ponders End Youth & Family Hub which soft launched at the end of August 2023, with the official launch event taking place on December 13th, 2023, following the completion of a programme of building adaptations. These adaptations include the creation of the following:

- a room for 0-5 years delivery ('Stay & Play' and other early years activity); and
- a room for clinical delivery (Health Visiting, Maternity, Perinatal Mental Health, and range of other activity which supports families, children, and young people from conception up until age 19, or 25 for young people with special educational needs and disabilities).

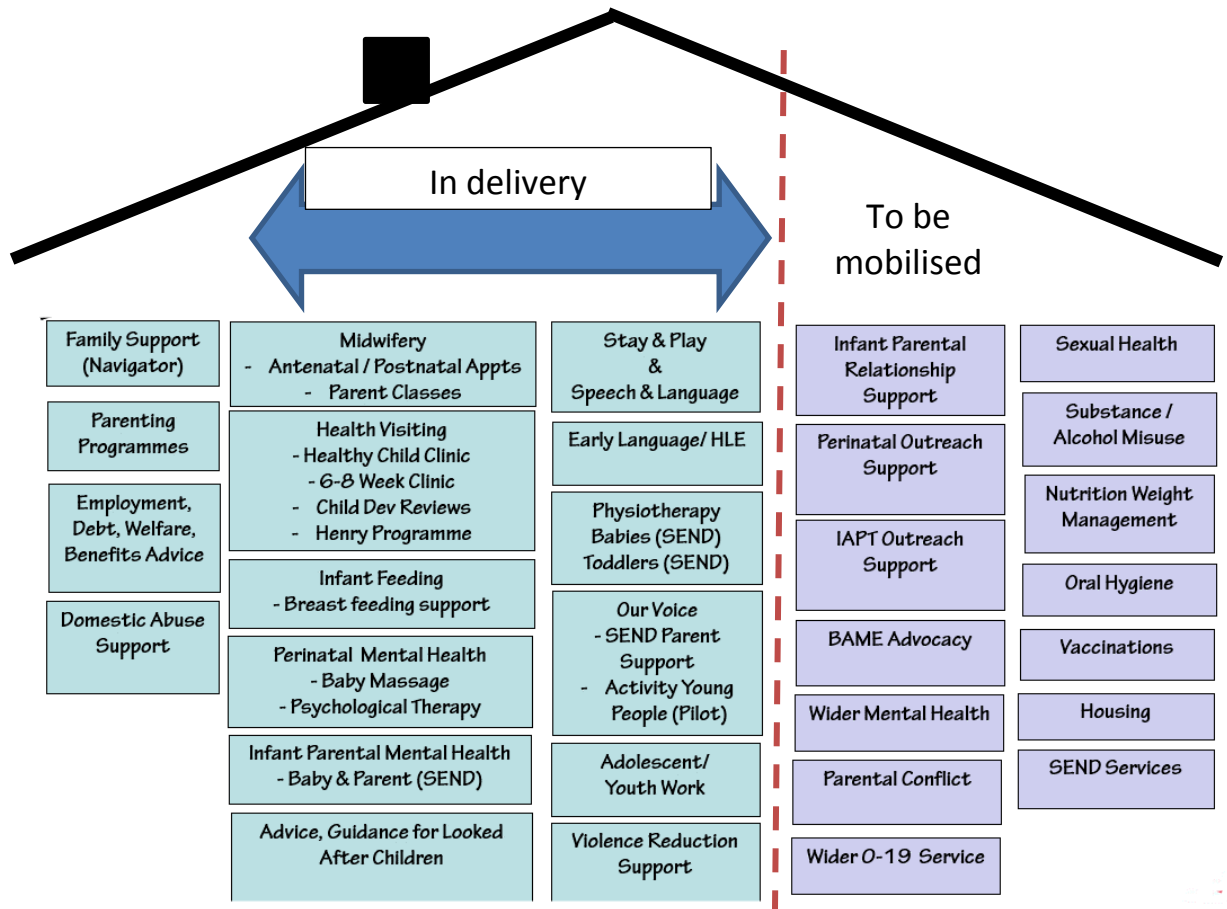
The launch event was a huge success and was very well attended by families and the Council's partners. The Department of Education who also attended the event have acknowledged what a great success the launch was.

Images from Ponders End Youth and Family Hub Launch

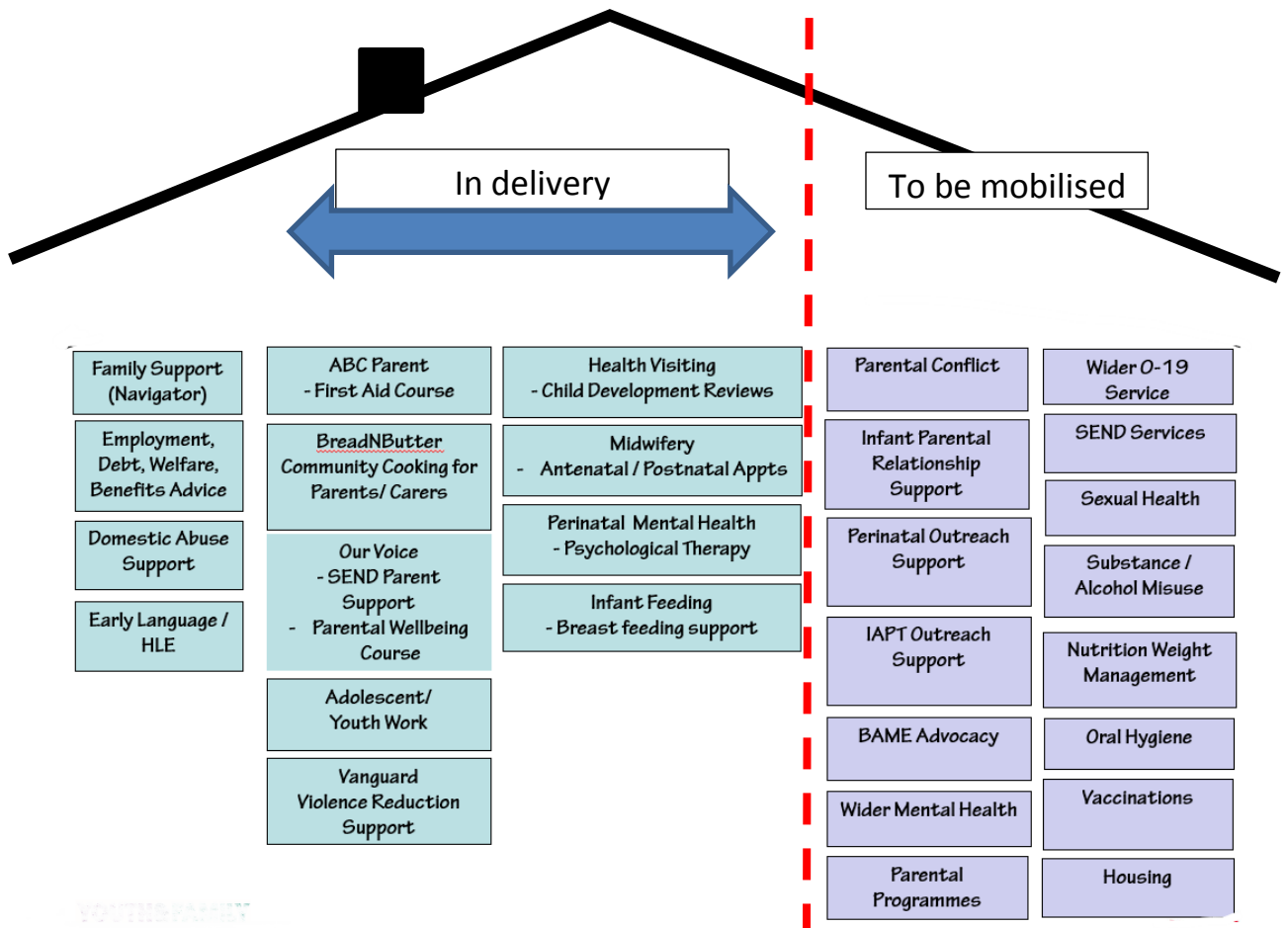


8. Craig Park Youth and Family Hub opened at the beginning of January 2024. Some building modifications have already been completed, with further being planned to enable the delivery of 'Stay and Play' and early years delivery from this site. The launch event for Craig Park Youth and Family Hub is being planned for May 2024, allowing for the completion of these adaptations, and additionally mayoral elections process.
9. Each hub has a Family Navigator whose role is to act as a single point of contact, helping families and young people to navigate and access the early help system and support that is available, additionally signposting families and young people to specialist services should this be required.
10. Youth and Family Hubs service mobilisation is progressing rapidly, with a strong multi agency response and collocated partner offer which includes NHS and VCS partners. This offer will continue to expand and evolve over the over the coming months, with all DfE minimum requirements being met by March 2025. Please refer to the service delivery offer for Ponders End and Craig Park Youth and Family Hubs below, provided on page 4 and 5 respectively.
11. Children Centre provision has already been integrated within Enfield's Family Hub delivery model, with DeBohun, Eldon and Carterhatch Centres set to become Family Hubs, enabling the Council to meet its manifesto pledge to have opened 5 Family Hubs by the summer 2024.

12. Ponders End Youth & Family Hub service offer



13. Craig Park Youth & Family Hub service offer



Youth and Family Hub Attendance Numbers

13. Weekly attendance data capturing the numbers of parents/ carers and young people accessing Ponders End and Craig Park Youth and Family Hubs is provided in the tables below.

Significant growth in numbers is anticipated over the next few months as the offer grows and becomes more widely understood by borough families.

Table 2 – Ponders End Youth and Family Hub Attendance

Week Commencing	Attendance
15/11 - 17/11/23	125
20/11 - 24/11/23	116
27/11 - 1/12/23	116
04/12 - 8/12/23	109
11/12 - 15/12	152
18/12 - 22/12	49
25/12 - 29/12	15
01/1 - 5/1/24	25
08/1 - 12/1/24	153
15/1 - 19/1/24	119
22/1 - 26/1/24	159
29/1 - 2/2/ 24	166
Total	1,304

Table 3 – Craig Park Youth and Family Hub Attendance

Week Commencing	Attendance
1/1 - 5/1/24	27
8/1 - 12/1/24	23
15/1 - 19/1/24	35
22/1 - 26/1/24	53
29/1 - 2/2/24	70
Total	208

14. Impact of Youth and Family Hubs

Good evidence is emerging of the difference that Enfield's Youth and Family Hubs are making to the families and young people who are accessing the services through this one-stop-shop hub approach.

The tangible benefits for our families and young people are as follows:

- single-entry point for families and young people to easily access the wide range of services on offer
- physical 'friendly and welcoming' hub open to all families, children and young people, with no appointment required
- Family Hub Navigator on site to support families and young people to access the help and support that they need
- whole-family support approach, making it easier for families to get the help they need at the time that they need it

There are some good examples of practitioners from different services signposting families to other services and support available within the hub, 'Making Every

Contact' count, and additionally families attending an appointment for one service going onto access other services available within the hub. This includes women who have reached out for support for domestic violence, whilst attending health visitor appointments and infant feeding services.

15. Case Study

A father recently attended Ponders End Youth and Family Hub with his four young children. The family had just been moved to Enfield from another borough and were living in temporary accommodation. His English language was limited, and he needed help to apply for school places for his children.

He had lived in England for over 20 years and had returned to Afghanistan to bring his family over. This led to him being stuck in Afghanistan for 8 months, due to the political situation in the country. As the maximum period he was allowed to be out of the country was 6 months, this led to his benefits being stopped.

The Family Navigator supported the father by:

- Helping him to complete school applications for his 4 children
- Contacting the Citizens Advice (CA) to make him an appointment in relation to his benefits. The CA are now assisting him to appeal the decision to try and get the benefits reinstated.
- Referring him to the food pantry at the Community Hub, who agreed to provide free food for the first 3 weeks, and gift cards to buy clothes for his children.
- Putting him in touch with an organisation called the Afghan and Central Asia Association, who agreed to assist him with an appeal to challenge a previous decision not to allow his wife to come to the UK, as well as providing support to help integrate him and his family into the community.
- Inviting him to hub coffee mornings, so that his children could engage with other children whilst they were being enrolled in school and enable him to continue to receive emotional support.

Outcome of support provided:

- All 4 children have been registered in a school of the family's choice.
- Family received free food from the food pantry and vouchers for clothes for the children.
- A new application for welfare benefits has been made.
- Father is being supported by an organisation to appeal decision not to allow his wife (children's mother) to come to the UK.

The family are very pleased with the support provided.

16. Start for Life funded Strand Update

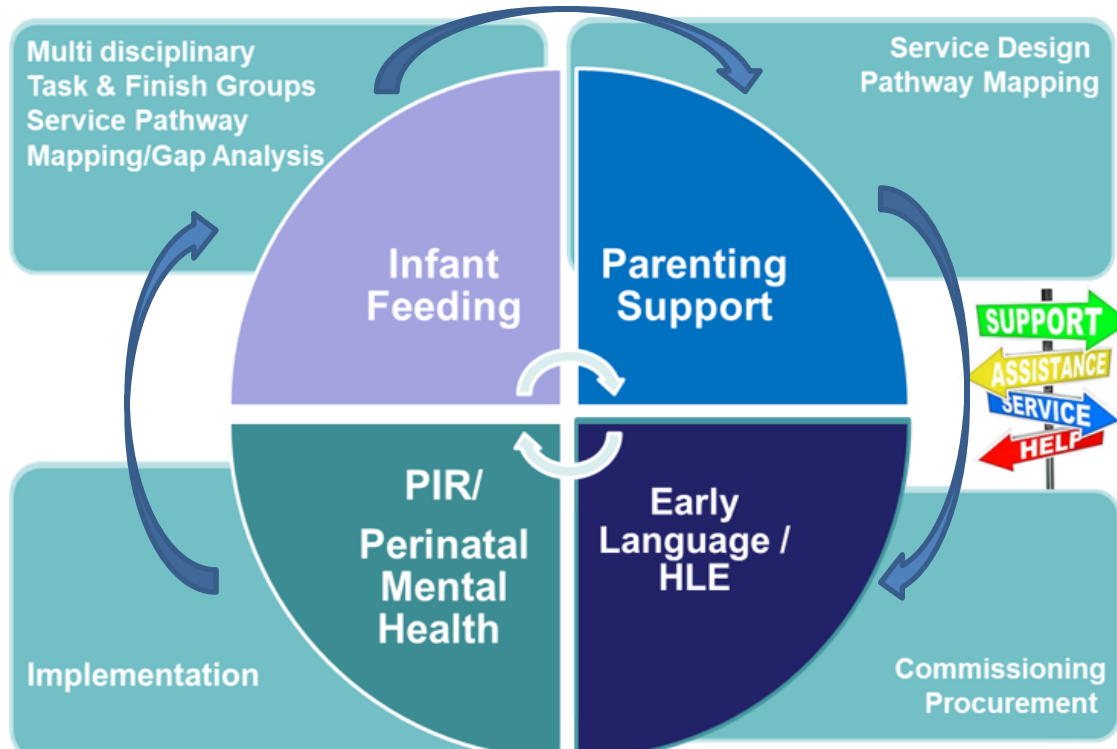
Start for Life services provide support to parents and carers from a child's conception until their second birthday. The Start for Life offer is part of the new Family Hub model of services for children, young people, and families across Enfield.

17. Enfield has been allocated funding to develop the following 6 core service areas:

- i. Parenting Support
- ii. Infant Feeding

- iii. Infant Parental and Perinatal Mental Health
- iv. Early Language & Home Learning Environment (for 3–4-year-olds)
- v. Publish the Start for Life Offer
- vi. Parent Carer Panels

18. Multi-disciplinary Task and Finish Groups have been assembled to conduct service/ pathway mapping and gap analysis, determine service design, commissioning, and oversee the implementation of new services. The diagram below illustrates the approach taken.



19. Key Start for Life strand progress summary

Table 4

<ul style="list-style-type: none"> • Infant Feeding 	<ul style="list-style-type: none"> • Created a fixed term Strategic Infant Feeding Training Lead post – whose role is to develop, implement and embed Enfield’s local infant feeding system • Established breast feeding drop-in support at our Youth and Family Hubs • Establish a Breastfeeding Peer Support Network Service - by April 2024 • Establish breast feeding pump loan scheme – completion by March/April 2024 • Create additional tongue tie practitioner capacity to increase tongue tie breast feeding support provision – by May 2024.
<ul style="list-style-type: none"> • Parenting Support 	<ul style="list-style-type: none"> • Extensive borough wide parenting support mapping exercise and gap analysis

	<p>undertaken.</p> <ul style="list-style-type: none"> • Publishing of 'Enfield's Early Help Directory 4 All on the Councils website. (Please see page 10) • Parenting programme delivery commenced from Youth and Family Hubs • ABC Parents and other Voluntary Sector Organisations commenced delivery of courses and parenting support from Youth and Family Hubs • Procurement of additional parenting programmes covering pre-birth and up to the age of 2. • Procurement of new Solihull Parenting App – will be available to all borough parents, accessed on the Council's Start for Life web pages from March 2024
<ul style="list-style-type: none"> • Infant Parental Relationship and Perinatal Mental Health 	<p>Perinatal</p> <ul style="list-style-type: none"> • Established weekly perinatal baby massage groups at Ponders End • Established weekly nurse led perinatal 1 to 1 appointments at Ponders End Youth and Family Hub • Established psychological 1 to 1 appointments at Craig Park Family Hub • Setting up of perinatal group therapy sessions (April 2024) • Commissioning underway to provide the following services at Ponders End and Craig Park Youth and Family Hubs <ul style="list-style-type: none"> - IAPT Perinatal Support - Perinatal Outreach - Crisis Outreach - BAME Advocacy <p>Infant Parental Relationship Support</p> <ul style="list-style-type: none"> • Expand delivery of Infant Parental Relationship support into Youth and Family Hubs. In the process of recruiting 2 additional psychotherapists to enable service delivery.
<ul style="list-style-type: none"> • Early Language & Home Learning Environment 	<ul style="list-style-type: none"> • Delivery of Early Language and Home Learning Education support to parents and carers of with 3–4-year-olds. (Commenced from November 2023) • Provide Early Language and Home Learning resources for parents / carers on the Council's Start for Life web pages. By May 2024

Enfield Early Help Directory 4 All



20. Parent/ Carer Panels provide an opportunity for local parents and carers to play a key role in designing and continuously improving Youth & Family Hub services. They make sure that the voice of local parents and carers including those whose voices are seldom heard are listened to, and that services are inclusive and meet the needs of the diverse communities that live in Enfield.
21. The 1st phase of Parent/ Carer Panel recruitment took place in Autumn 2023, which resulted in over 20 parents / carers being onboarded onto the panel.
22. Enfield's Parent / Carer Panel has been set up, with the panel convened twice a month. A Parent Panel Co-ordinator leads this engagement process. Additionally, the Council continues to engage on Family Hubs and Start for Life Services across Enfield's established parent networks.
23. Parent / Carer Panel feedback is helping shape the design of our Family Hubs and our Start for Life Offer. Enfield's Start for Life digital platform and physical brochure was recently reviewed with panel representatives, with changes made and new content being added to the next edition based on panel feedback.

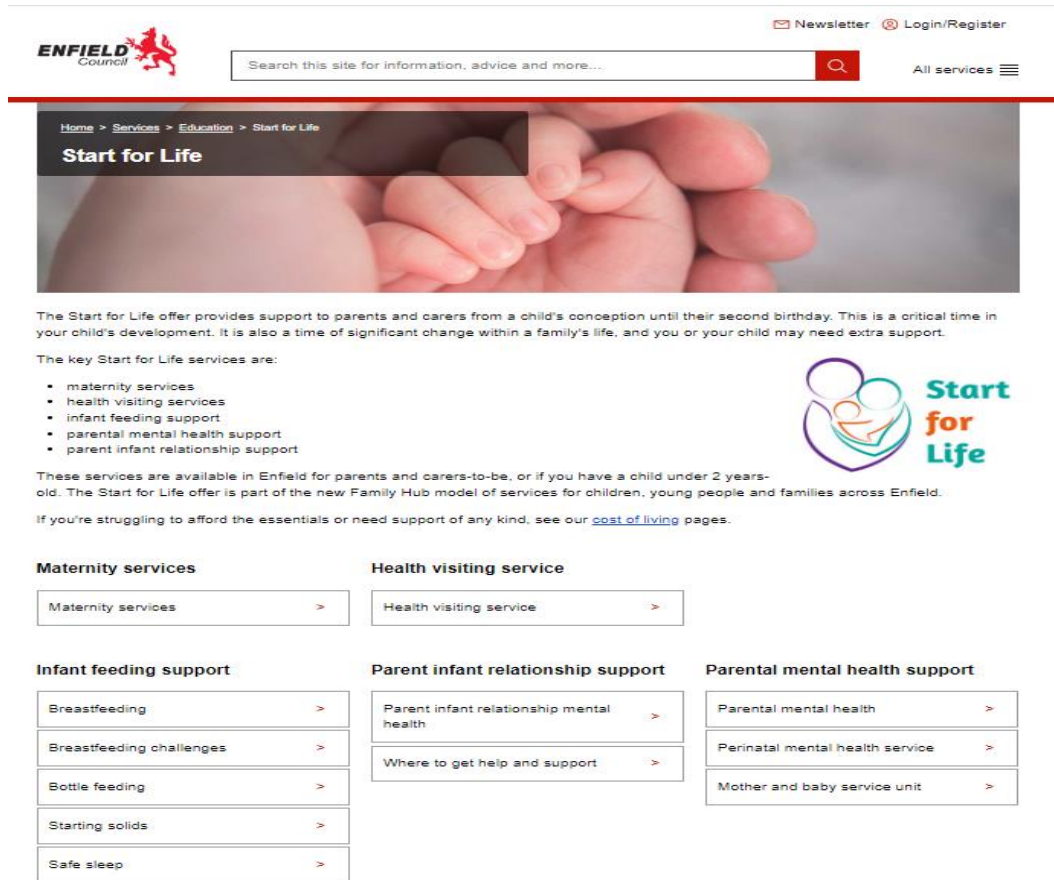
24. Enfield's Start for Life Offer

Enfield's 'Start for Life Offer' has been published on the Council's website. The content was developed through a multi-disciplinary Task and Finish Group, with the initial offer published covering the following key Start for Life services:

- maternity services
- health visiting services
- infant feeding support
- parental mental health support
- parent infant relationship support
- SEND local offer

This is an iterative process which will be updated on an ongoing basis, to reflect the growth and evolution of Enfield's Start for Life offer. Over the next few months, the digital offer will be extended to include Parenting Support and Early Language & the Home Learning Environment.

Enfield's Start for Life Digital Platform



The Start for Life offer provides support to parents and carers from a child's conception until their second birthday. This is a critical time in your child's development. It is also a time of significant change within a family's life, and you or your child may need extra support.

The key Start for Life services are:

- maternity services
- health visiting services
- infant feeding support
- parental mental health support
- parent infant relationship support

These services are available in Enfield for parents and carers-to-be, or if you have a child under 2 years-old. The Start for Life offer is part of the new Family Hub model of services for children, young people and families across Enfield.

If you're struggling to afford the essentials or need support of any kind, see our [cost of living](#) pages.

Maternity services

Maternity services >

Health visiting service

Health visiting service >

Infant feeding support

Breastfeeding >

Breastfeeding challenges >

Bottle feeding >

Starting solids >

Safe sleep >

Parent infant relationship support

Parent infant relationship mental health >

Where to get help and support >

Parental mental health support

Parental mental health >

Perinatal mental health service >

Mother and baby service unit >

25. Enfield's physical Start for Life brochure has been finalised and will be going to print in February with brochure distribution effective from March 2024 onwards. The brochure will be given to all expectant parents / carers 'to be' during the antenatal appointments process, as well as being available in hubs, children centres, libraries, schools, hospitals, and primary care settings.

Workforce Training and Development

26. A programme of training and workforce development has commenced, which reflects the need to develop an integrated and whole system wide approach to ensure that the Family Hubs and wider Family Hubs network workforce have the right knowledge and skills mix to provide families with the universal and targeted support that they need and ensure each contact with every family or young person counts. This includes the following:

- MI Training
- Mental Health Training:
 - Navigating Enfield NHS Mental Health Services
 - Spotting signs and symptoms
 - Mental Health First Aid
- Solihull Parenting Approach

- Triple P Baby (Parenting Programme)
- Baby and Us (Parenting Programme)
- Early Language and Home Learning Training for practitioners

Engagement & Communications Plan and Activities

27. There is a communications and engagement plan in place, with a range of communications activities to ensure that families, young people, and partners know about Enfield's Start for Life offer and the support and services available from Enfield's Youth and Family Hubs and across the borough wide Family Hubs Network.

28. A summary of key communications/ engagement activity is provided below:

- Youth & Family Hub web pages developed on the Council's website.
 - This includes activity schedules for Ponders End and Craig Park Youth and Family Hubs, and Enfield's Children Centre provision which has been integrated into the Family Hub model of delivery.
- Creation of Digital Start for Life Platform
- Creation of Physical Start for Life brochure
- A programme of extensive partner engagement regarding Enfield's Youth and Family Hubs and Start for Life Services. This includes an all-day Early Help Partner Event held on the 18th of September 2023, which was attended by 47 delegates.
- Ponders End Youth and Family Hub Launch Event (December 13th)
- Press release in 'Enfield News borough magazine, and external media / press releases
- Youth & Family Hubs emails for Ponders End and Craig Park
- Promotional leaflets for Ponders End and Craig Park which are given out to parents / carers, schools, primary care, early years settings and local community groups
- Youth & Family Hub drop-in tours; get to know your Hub
- A social media campaign, using Twitter and Facebook

29. Key Challenges

Challenge	Mitigation
1. Demand from partners to deliver from Ponders End & Craig Park Youth & Family Hubs, is greater than the space available at these sites	<ul style="list-style-type: none"> • Prioritise services delivered to ensure DfE minimum requirements are met. • Effective planning, coordination and full utilisation of rooms and space
2. Balancing Family Hubs and Youth Activities provision/ delivery. (This includes young people's holiday provision, especially during the summer).	<ul style="list-style-type: none"> • Joint planning and working together to facilitate effective coordination and scheduling of activities. • Where appropriate move activity to alternative location.
3. Integration of commissioned children centre provision with Youth and Family Hubs in terms of limitation of physical space in children centres located at school sites, which will not absorb the range of services to serve	<ul style="list-style-type: none"> • Develop Thomas Hardy House base for Children and Family Services to host Family Hubs service offer • Consider other community venues • Develop remaining children centre sites into Family Hubs with service

the needs of parents of children of all ages.	offer only for parents with children from 0-5 years old.
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30. Key priorities for the next 12 months

Table 5

Key Priorities	Timeframe
1. Mobilisation of Infant Parental Relationship Service	April 2024
2. Mobilisation of Enfield's Breastfeeding Peer Support Service	March / April 2024
3. Mobilisation of IAPT Support, Perinatal Outreach, Crisis Outreach & BAME Advocacy Support	April / May 2024
4. Completion of phase 1 building adaptations at Craig Park Youth & Family Hub	April / May 2024
5. Official launch opening event for Craig Park Youth & Family Hub	May 2024
6. Deliver phase 2 of the 'Start for Life' digital platform content	Summer 2024
7. Meet the Council's Manifesto Pledge to have opened 5 Family Hubs	Summer 2024
8. Meet all DfE Start for Life minimum requirements at Ponders End and Craig Park Youth & Family Hubs	March 2025
9. Mobilisation of wider Youth & Family Hub offer at Ponders End and Craig Park sites	March 2025
10. Completion of phase 2 building adaptations at Craig Park and Ponders End Youth & Family Hub	March 2025

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London Borough of Enfield

Report Title	Holiday Activities and Food Programme (HAF) Review 2021 - 2023
Report to	Children, Young People and Education
Date of Meeting	11/03/2024
Cabinet Member	Cllr Abdullahi
Executive Director / Director	Tony Theodoulou – Executive Director, People Peter Nathan – Director of Education
Report Author	Sharon Davies Sharon.davies@enfield.gov.uk
Ward(s) affected	All wards
Classification	Public

Purpose of Report

1. The report provides an overview to the panel in relation to the implementation of the DfE (Department for Education) funded Holiday Activities and Food (HAF) programme. The report highlights the local delivery arrangements and the uptake of eligible children for 2022-23, including lessons learnt from the evaluation and the plans in place for maximising benefits and engagement of eligible children in 2024-25.

Main Considerations for the Panel

2. **HAF overview, local delivery model, performance, impact, and future plans**

2.1 HAF overview

The DfE HAF programme was expanded in 2020/21 to all Local Authorities. Table 1 highlights DfE funding available to Enfield from the launch of the programme in 2021. The funding is expected to cover the provision of the free holiday places and the coordination of the programme locally.

Table 1

Year	Funding
2021/22 (Feb 21- Mar 22)	£1,686,000
2022/23	£1,579,509
2023/24	£1,608,530
2024/25	£1,626,620

Key aims of the HAF programme set out by the DfE are to:

- provide free holiday activity places to children eligible for free school meals for the minimum four hours a day, four days a week, six weeks a year;
- cover four weeks in the summer holidays and a week's worth of provision in each of the Easter and Winter holidays;
- ensure the programme provides eligible children with nutritious meal a day and daily physical activities that meet the required standards; and
- incorporate within the programme nutritional education, training, and advice for parents/carers, including signposting to other services and support that would benefit the children who attend their provision and their families.

The DfE sets out the expectation for each local authority to map existing holiday activities provision, carry out a procurement process, award funding, provide support to providers and promote development of sustainable provision. Each local authority awarded the funding is expected to provide a regular performance report to the DfE in line with the terms and conditions of the grant.

The HAF programme funding is for school aged children from reception to year 11 (inclusive) who receive benefits-related free school meals (FSM).

Local authorities have discretion to use up to 15% of their funding to provide free or subsidised holiday club places for children who are not in receipt of benefits-related FSM but who the local authority believe could benefit from HAF and this should be aligned to local priorities. In Enfield the priority has been for children with SEND. Up to 10% of the grant can be used for administration and coordination of the programme.

There are many benefits for children who attend HAF programmes which include

- receiving healthy and nutritious meals
- maintaining a healthy level of physical activity
- being happy, having fun and meeting new friends
- developing a greater understanding of food, nutrition, and other health-related issues
- taking part in fun and engaging activities that support their development
- feeling safe and secure
- getting access to the right support services

- returning to school feeling engaged and ready to learn

2.2 Local delivery model

2.2.1 Coordination of HAF

The HAF programme is managed by a dedicated coordination function consisting of 1.5 fte officers and supported by strategic leads and administration support.

There has been a steering group in place since the launch of the programme to support and oversee delivery of HAF. Having moved away from grants to procurement and given the maturity of the delivery model and partnership working, we have consolidated governance arrangements.

The HAF strategic overview group now meets termly and consists of the HAF delivery team, the Youth Service and SEN officers. The HAF provider network meets half termly and includes: HAF delivery team, HAF providers and key partners as appropriate.

In addition, the HAF delivery team meet monthly with neighbouring borough HAF coordinators to enable communication around providers and systems that we all use.

The HAF delivery team is also part of a London network with Childcare Works who are commissioned by the DfE as the national support body.

2.2.2 Grant giving

In the initial phase, HAF funding was administered via a grants award process. Commencing December 2023, we have a HAF framework in place with 26 providers being added to the procurement framework. This is for mainstream HAF provision. The implementation of the framework will enable the HAF team to work closely with the 26 providers to upskill staff, work closer in partnership with each other and maximise opportunities with outside agencies such as surplus food and national sports agencies.

We are in the process of setting up a procurement vehicle for specialist SEND provision in 2024 as we did not have enough viable applications to progress this element of the framework. Currently the specialist SEND provision runs through a grants award process and funding is ringfenced to allow for the higher costs of supported spaces.

Funding is ringfenced for the Council Youth Service who are well placed to engage with eligible young people both in Youth Centres and in partnership with secondary schools. During the summer programme HAF and Summer University ran a complimentary offer.

Benchmarking has taken place with neighbouring boroughs and a maximum cost per child per day of £28 was introduced to streamline costings and maximise the use of the DfE grant.

2.2.3 Central booking system

From Summer 2022, a central booking system called Playwaze was implemented that provides a dedicated platform for providers to add their activities and simplifies marketing of activities and booking process for parents and children. This also enabled a self-declaration process of FSM eligibility.

From Summer 2023, the use of e-vouchers was implemented to ensure that those who were booking spaces on the HAF programme were children eligible to free school meals. This system uses school databases to issue digital vouchers to eligible children. The voucher then links to the booking system and is unique for each child. This system has greatly increased our partnerships with all schools. It also enabled us to market the programme to eligible families and has increased the number of free school meal applications. Contact with families has also increased so signposting has been more effective.

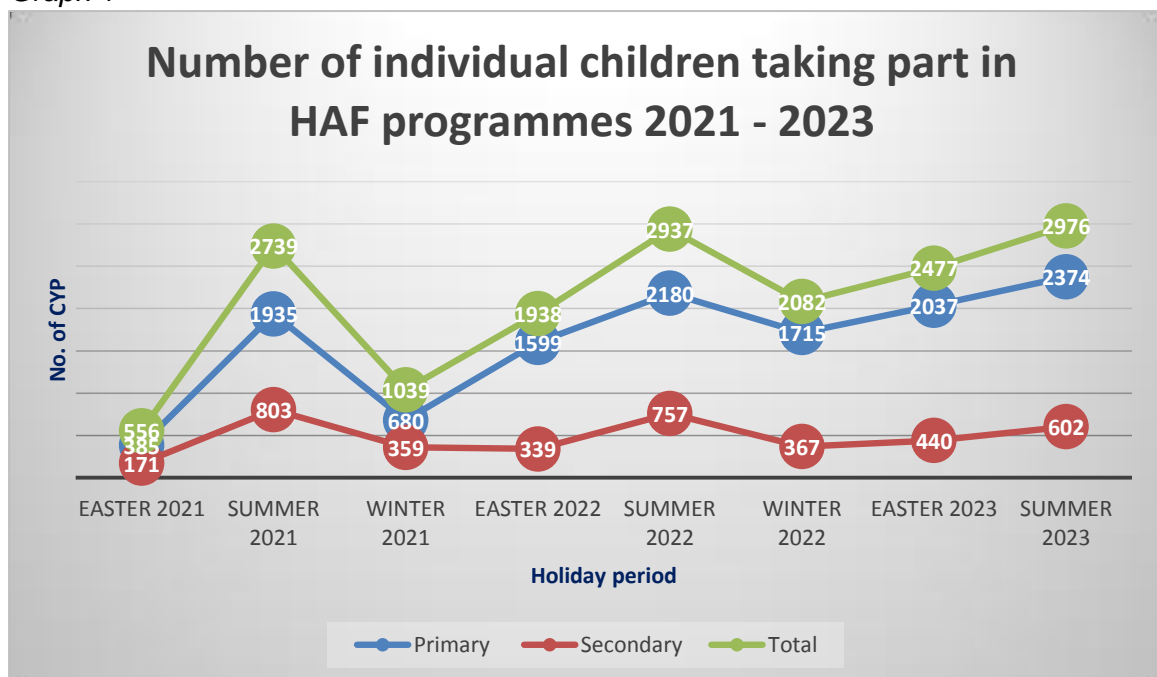
Many parents and carers find the use of the central booking system a challenge as English is not their first language and there is not currently translation available. The web developer is introducing translation function from Summer 2023. We also currently offer support to providers face to face so we can help with bookings.

2.3 HAF delivery performance and partnership work

2.3.1 Engagement of children with HAF

Graph 1 shows the individual number of children taking part in HAF programmes by each holiday period. In most cases the numbers continue to increase for each holiday period for both primary and secondary ages, which is positive. The summer HAF programmes engage with higher numbers of children due to the longer period of time that the programme is run over.

Graph 1



2.3.2 HAF provision and range of providers

Map 1 shows the HAF providers location by ward and table 2 shows the providers referenced on the map by a number. The majority of providers were located in wards with the highest number of children who are eligible for free school meals benefits. Locations vary slightly for each holiday period as a majority of locations are school based and schools are not always able to accommodate HAF programmes.

Map 1 -HAF Provider Map Winter 2023 by ward

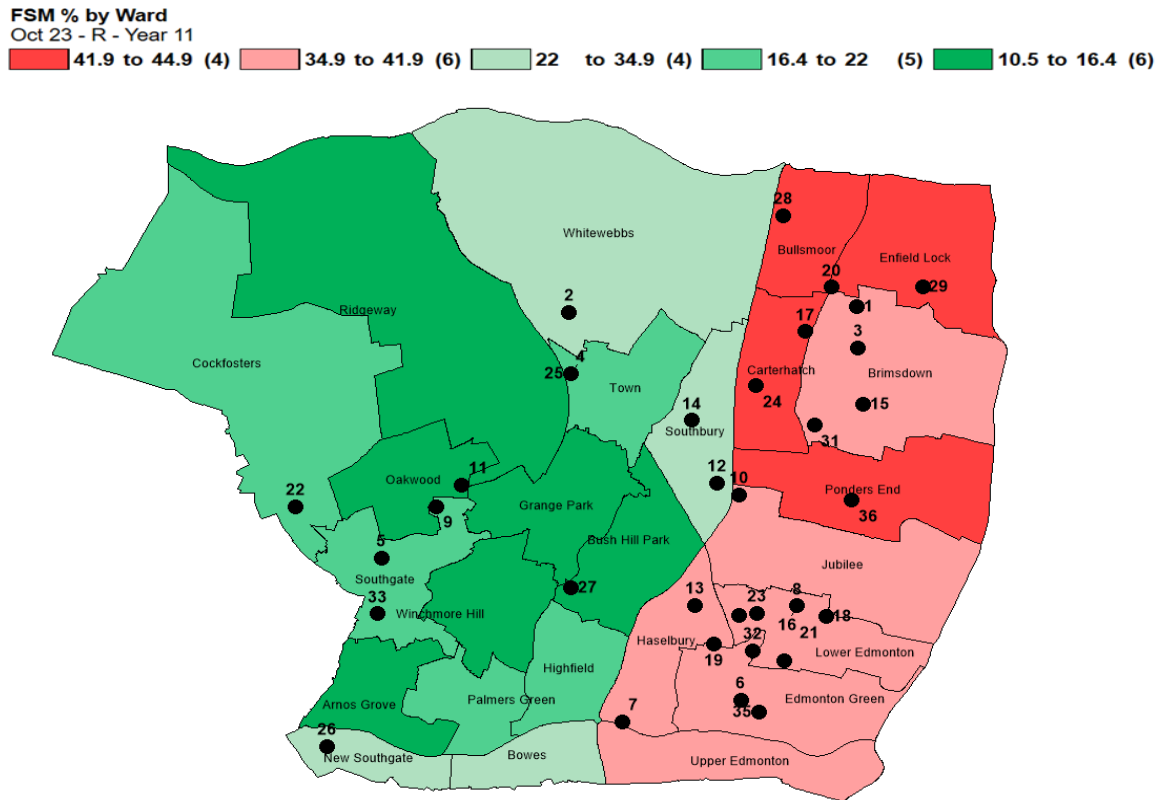


Table 2 – providers and locations listed on map 1

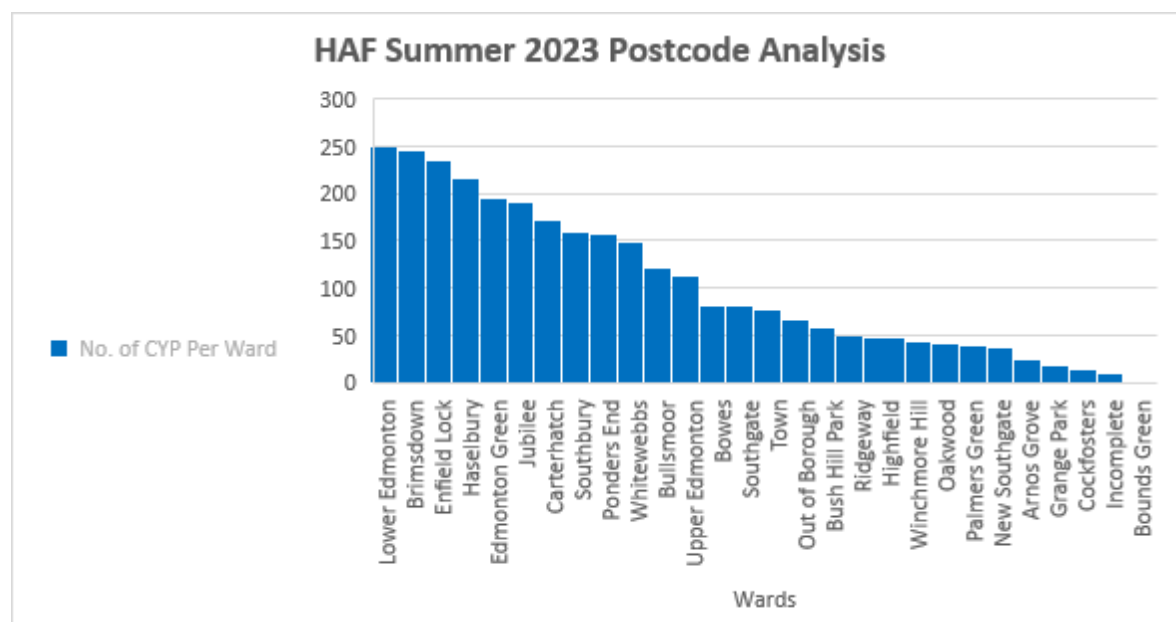
1	Anytime Childcare (bubbles & smiles) – Ark John Keats Academy
2	APF Activity Camps – Brigadier Community Hall
3	Centre 404 – Rose Taylor Community Centre
4	CK Performing Arts – Chase Side Primary School
5	Complete Sports – West Grove Primary School
6	ECP - Fleecefield Primary School
7	ECP - Millfield Theatre
8	First Kicks – Eldon Primary School
9	First Kicks – Eversley Primary School
10	Get with the Kids Vibe – Jump In Trampoline Park
11	Get with the Kids Vibe - Highlands Village Hall
12	Holistic - Bush Hill Park Primary School
13	Holistic - Churchfield Primary School
14	Kidz Play – Enfield Grammar School
15	Learning Hive – Brimsdown Primary School
16	Malearn – Eldon Primary School
17	Parks Community Programme CIC – Enfield Heights Academy

18	Phoenix Family Support Service – The Ark Edmonton
19	Pro Touch – Woodpecker Hall Academy
20	Restore Community – Albany Church
21	Samafal – The Ark Edmonton
22	Sport 4 Kids – De Bohun Primary School
23	St Andrews Youth Development – St Edmund Catholic Church Hall
24	Success Club – Suffolks Primary School
25	Super Star Sport - Chase Side Primary School
26	Super Star Sport - Garfield Primary school
27	Time for Change - Winchmore Hill Sports Club
28	Walker Childrens Club - Honilands Primary School
29	Walker Childrens Club - Prince of Wales Primary School
30	WISE Youth Trust – Westbourne Hall
31	Work Works Training Solutions – CONEL
32	Youth & Community Connexions – Market Square Edmonton
33	Youth Service - Alan Pullinger Youth Centre
34	Youth Service - Croyland Youth Centre
35	Youth Service - Craig Park Youth and Family Hub
36	Youth Service - Ponders End Youth and Family Hub

2.3.3 Children’s attendance by their postcode residence

Graph 2 shows the number of individual children who attended HAF programmes Analysis of summer 2023 programme, shows that the highest number of attendees reside in the wards with the highest number of children in receipt of free school meals. 67 children were out of borough but attend Enfield schools.

Graph 2



2.3.4 Children with SEND needs

Table 3 shows the number of individual children with SEN who have taken part in HAF programmes since Winter 2021. There has been a steady increase due to a number of factors including working with special schools, provider training so

that they are confident with running an inclusive programme, funding 1:1 support for children with more complex needs and working with parents.

One provider Centre 404 runs a programme exclusively for children with more complex SEN and the Youth Service introduced a SEN programme Summer 2023 which increased provision further.

Table 3

	Winter 2021	Easter 2022	Summer 2022	Winter 2022	Easter 2023	Summer 2023
Primary SEN	114	178	113*	156	231	358
Secondary SEN	12	44	35*	43	34	104

*A central booking system was introduced which ensured bookings and reporting was overseen by the HAF delivery team and data could be more accurately monitored. This resulted in a temporary dip in reported numbers.

2.3.5 Holiday activity vouchers

Since the introduction of holiday activity vouchers in summer 2023, we have captured the following statistics:

- Summer 2023 – 17,092 vouchers were issued to FSM eligible children by 90 schools and Enfield Council. 8664 vouchers were redeemed through HAF.
- Winter 2023 – 16,580 vouchers were issued to FSM eligible children by 94 schools and Enfield Council. 5983 vouchers were redeemed through HAF.

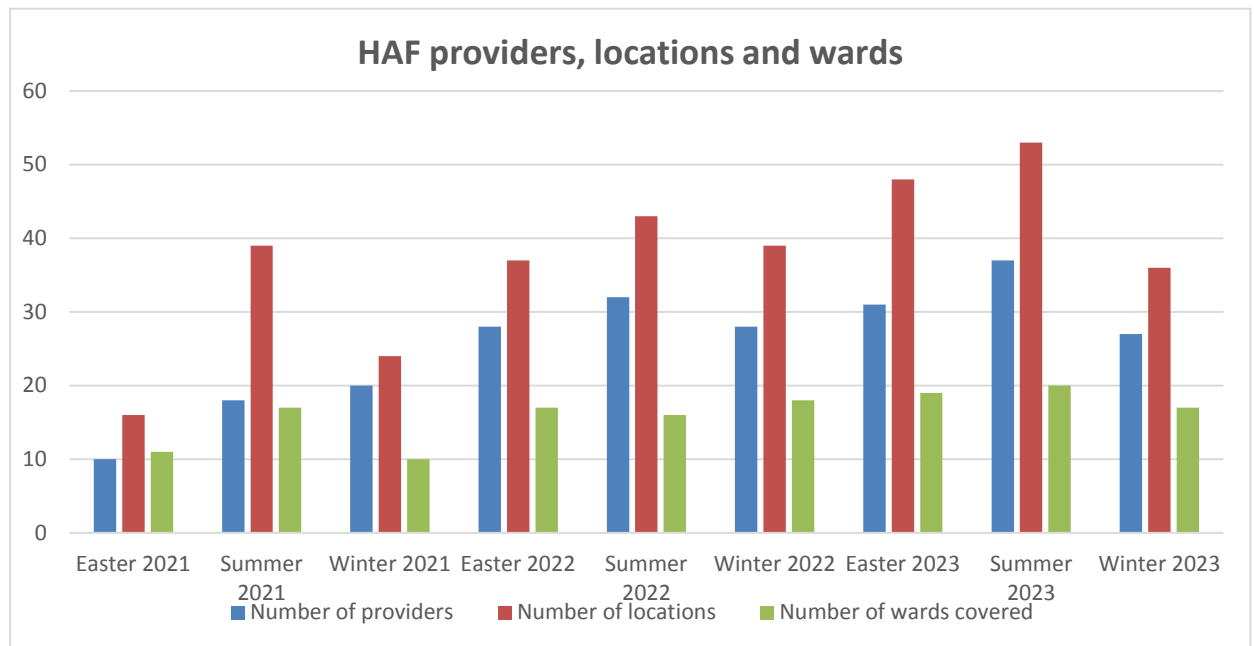
We will continue to work with schools to increase the uptake of the vouchers.

2.3.6 Enfield HAF delivery trajectory

Graph 3 shows the steady increase in the number of HAF providers, locations across the borough and the number of wards covered since Easter 2021.

Winter 2023 saw the introduction of the framework so the number of providers has decreased and will remain the same for the duration of the framework, however the number of locations and wards covered should continue to remain steady as some providers will run at multiple locations.

Graph 3



2.3.7 Partnership work impact

Partnership work has been enabled by the local partnership steering group for HAF that have been overseeing implementation of the programme as well as stimulated by the coordinating function of the HAF programme.

Many partnerships have been developed to ensure the smooth running of the HAF programmes as well as significantly enhancing the HAF offer. Some of these partnerships are ongoing and some are linked to funding opportunities and are only available for one holiday period. Some examples are:

- Youth Service is one of the key providers with HAF funding enhancing Summer University and local youth offer during easter and winter holidays and introduces participating children into a wider local youth offer.
- Close working relationship with Children and Families services enables access and prioritised pathways for vulnerable children to the HAF programme such as children in need, those on child protection plans and those also known to Youth Justice Service. It also enables access to Early Help support where HAF providers identify families with children that need help.
- All schools in Enfield issue HAF vouchers and support promotion.
- Edmonton Community Partnership and Enfield Town Schools Partnership link with all of their schools and promote HAF and provide additional funding, if possible, to enhance HAF programmes.
- HAF team provides support for smaller local voluntary and community organisations with bookings and training courses.
- Free School Meal team check eligibility status of children and HAF and signpost parents for support with applications.
- Community Hubs support promotion of HAF and HAF providers signpost parents/carers to Community Hubs and Family Hubs.

- Cheviots children's disability service provides SEN training for HAF providers and work collaboratively to fund as many holiday spaces for children with SEN as possible through HAF and Short Breaks.
- Public Health wrote a nutritional education guide for HAF providers with ideas of how to include nutritional education in their programmes for both children and families.
- Waitrose provide funding each summer through the 'give a little love' campaign.
- Warburtons provide some HAF providers with product donations which are used during the programmes or sent home for families to eat.
- Lawn Tennis Association (LTA) offered providers free tennis equipment and training so they could include tennis as part of their programmes
- St John Ambulance ran 1st Responder training to young people in some of our locations.
- The Felix Project provides surplus food to a number of HAF providers which families then collect.
- Food hygiene team liaise with HAF providers around food business registration and food hygiene inspections.
- Cooking Champions run food hygiene training.

2.3.8 Children and families' feedback

We gather feedback at each programme from children, parents, and providers. Some of the many comments are: -

"The children absolutely loved it! Will you pass on our huge thanks to Platinum Arts and IMPACT, they were both brilliant!" - Lisa Wise, Headteacher, Wilbury Primary School

"The young people loved the experience, especially when they were creating together. There were tears on the last day at every site – they didn't want it to end!" - Nina Hart-Lewis, Director, Platinum Performing Arts

Parent: My children were well looked after, and staff helped them engage with activities. The staff were organised and were able to separate my children from me no issues. This club is the only club that has been able to engage my children and have them stay the whole session every day.

Parent: [Childrens' names] loved it ... they came back home so excited. I got nothing but praise from all the coaches, you guys do a fantastic job!

Parent: I just wanted to say that [Child's name] absolutely enjoyed the camp so much he wanted to attend every day! He would come home and tell me about all the activities he did and the new friends he made.

Parent: Thanks for organising the camp. I have to say I was quite nervous sending [Child's name] as he is only in reception and not many kids from his class were going on the days he was. Despite my reservations he had a great time and was excited about coming back for future camps. He said

everyone was very friendly and he liked the activities and getting to spend time with older children. He has already told friends in his class to come next time!

Parent: I want to firstly thank you very much for supporting the decision for my son to be able to attend (name of programme) along with a one to one the week before last, he had a brilliant time and did some great activities.

Further to this, I wanted to take the time to mention how great I found (name of programme) to be with my son. P and his team were very aware that I was anxious about my son and how he would get on, but I was very kindly reassured that he would be fine. P spent time talking to me about what my son's interests were so he could carefully allocate a member of his team to support my son. My son was very happy to have a one to one and felt supported the whole time. His one-to-one T was very kind and helpful towards my son. This was also great for me as it helped me know he was able to join in activities with the other children alongside having the support he needed. I found (name of programme) to have provided a range of activities that were engaging for my son and when he would finish attending, he would actually ask when he could go back which I knew meant my son really had fun there.

I wanted to take the time out to give you some feedback from a parent's perspective of how I felt (name of programme) were as I was so impressed with everything they have done for my son. It was a really positive experience and has given him the opportunity to engage in fun activities during these summer holidays.

3. Key challenges and priorities

3.1 High levels of children with SEND

Each holiday programme there has been a high demand from parents with children that require additional support. Our local challenges we face are:

- a lack of specialist SEND providers.
- HAF providers not having access to experienced staff to support children with complex needs.
- late bookings that request additional support for children with SEND; and
- children accessing HAF with undisclosed additional needs, which means that providers do not have the capacity to include these children.

All LAs face a challenge, having to engage as many children as possible eligible to free school meals, including those with SEND needs and sufficiency of funding.

Going forward a portion of funding will be allocated for specialist SEND support. HAF team will work closely with providers to develop and deliver specialist SEND provision and continue to provide training for HAF providers to enable them to support children with SEND.

3.2 Free School Meal (FSM)

Since HAF began in April 2021, number of children eligible for FSM have risen from 13,571 to 16,547.

School census data from October 2023 shows that 16,547 children in Enfield are in receipt of benefits related to free school meals. This is 29.66% of the total school population. Current DfE funding is not adequate to meet the needs of all eligible children if they were to participate in the full HAF entitlement for each holiday period.

The demand for free school meals is likely to continue to increase particularly during the cost-of-living crisis. However, many parents / carers of children in primary schools who receive Universal free school meals have not applied for benefits related free school meals and therefore the HAF programme has highlighted the associated benefits of applying such as receiving food vouchers.

Going forward we will continue to work closely with Free School Meal officers to carry out eligibility checks and promote the benefits of applying for free school meals. We will continue to raise inadequacy of funding with the DfE.

3.3 Providers market

Whilst there have been a lot of investment made into developing local providers' market, the challenges remain for smaller providers or community groups to deliver against the DfE criteria. Our coordination focus will remain on supporting all providers, particularly smaller providers to deliver high quality HAF programmes. We will continue to support providers through a training programme, regular provider network meetings, providing links to additional opportunities and quality assurance visits during the HAF period of delivery. Following each holiday period, we continue to review performance with providers and work towards continuous improvement.

3.4 Sustainability of funding

HAF programme funding has been confirmed on a year-to-year basis. It is as yet unknown what funding if any will be made available post 2024/25, which makes it difficult to make long term strategic plans.

4. Conclusion

Enfield Council has made significant strides to expand delivery of HAF and reach out to vulnerable families with eligible children to engage them in HAF. The programme was launched during the pandemic, which presented significant challenges for mobilisation at that point. This report highlights positive trajectory in terms of participation of eligible children in HAF and maturing providers' market enabled by strong partnership work and commitment.

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Background Papers

DfE HAF guidance

DfE reports that are submitted after each holiday programme

Finance summary that is submitted to the DfE annually

Data from booking systems and providers reporting and monitoring



London Borough of Enfield

Report Title	Pupil Places Update and Financial Impact on Schools
Report to	CYP&E Scrutiny committee Date 11/03/2024
Date of Meeting	11 March 2024
Cabinet Member	Cllr Abdul Abdullahi Lead Member for Children's Services
Executive Director / Director	Tony Theodoulou Executive Director of People
Report Author	Neil Best
Ward(s) affected	
Classification	<u>Part 1 Public</u> <u>Part 2 Private</u> Appendix 1 - Individual Primary School occupancy rates Appendix 2:- Individual Secondary School occupancy rates
Reason for exemption	By virtue of paragraph(s) marked below with * of Part 1 of Schedule 12A of the Local Government Act 1972: Information within these appendices relate to the financial or business affairs of each school . Public release of this information may impact the perception of these school and could negatively affect future admissions.

Purpose of Report

1. This report provides a review of the position with regard to pupil places and in the borough and the financial impact on schools of falling roles.

Main Considerations for the Panel

1. The Borough needs to ensure appropriate education infrastructure is in place to allow for the growth or contraction of the population.
2. Managing the school estate and available school places at a time of a decline in school population.
3. Supporting schools in financial difficulty due to falling school rolls and other financial pressures.

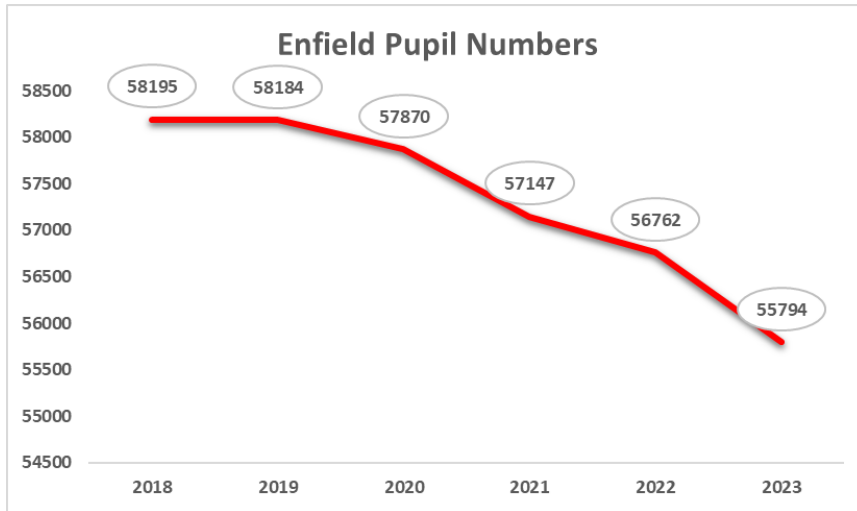
Background

London Regional Context

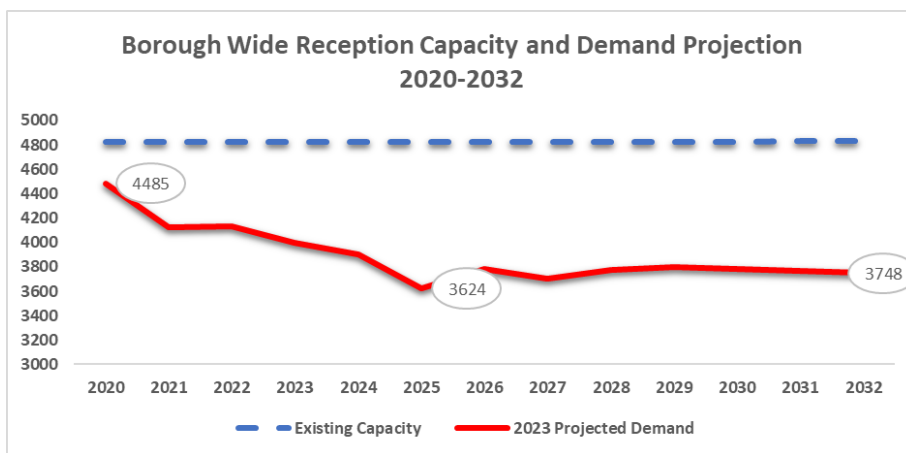
4. The 2004 enlargement of the European Union to include the Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Slovakia, and Slovenia, collectively known as the EU8 and the accession of Bulgaria and Romania (EU2) in 2007, with their subsequent ending of restrictions to free movement and access to public funds in 2011 and 2017 respectively significantly increased the population of Enfield.
5. The resulting population increases, coupled with a rise in live births, exerted a lot of pressure on school capacities due to an increase in pupil numbers, this caused the creation of new extra school places, by building new schools, creating bulge classes and general PAN (Pupil Admission Number) increases.
6. The population increases peaked in 2018, correlating directly with pupil numbers. A combination of outward migration from London, low live births, Brexit and Covid 19 has since significantly impacted both the general population and pupil numbers, resulting in greater surplus places in reception and schools generally.

Local Context

7. There is a decline in live births due to outward migration and an aging population which has resulted in a growing number of school vacancies. This is not unique to Enfield as many other London boroughs are also experiencing a decline in school population.
8. Enfield has seen a higher proportion of London wide decrease in births and population outward migration than other London Boroughs which has had a knock-on impact on school rolls. The graph below shows the year-on-year decrease from 2018-2023, representing a net decrease of 4%.



Graph 1: Enfield School Census (Pupil Numbers)



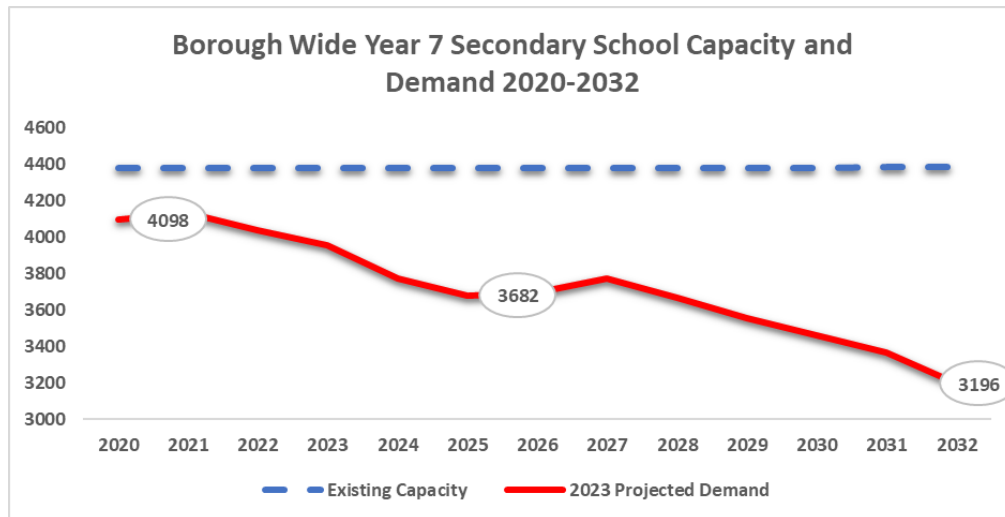
Graph 2: GLA Primary School Demand Projections

9. There has been a year-on-year decrease from 2018-2023, representing a net decrease of 4% (2401). Equating to 80 forms of entry. The net effect is that Reception Year group has decreased year on year from 4292 in October 2018 to circa 3800 in October 2023, meaning that the overall school population is shrinking.
10. Currently there is an over provision in primary school reception of over 600 places (agreed PANs) or 17% of the total available places, which has impacted on less popular schools (parental choice).
11. Table 1 below shows the year-on-year changes between primary school classes, highlighting significant decreases in Reception, Years 1, 2, 5 and 6.

Year on Year Variance Oct 22 -Oct 23 (Primary School)										
School Phase	N1	N2	R	1	2	3	4	5	6	Total
All-Through School	2	25	90	-88	2	38	-2	2	0	69
Primary School	-16	84	-312	-28	-214	71	87	-102	-185	-615
Grand Total	-14	109	-222	-116	-212	109	85	-100	-185	-546

Table 1: Primary School Year on Year Movement by Class (October 22-October 23)

12. The East of the borough (East of the A10) is experiencing highest levels of falling school rolls. Graph 2 above shows a year-on-year decrease for the foreseeable future. Borough wide reception numbers is projected to drop to 861 pupils from 2020-2025, representing about 29 classes or 18% of the total reception capacity.
13. Projections show a continual decline until 2025 reducing pupil number to 3624. 1,176 below the currently available places.



Graph 3: GLA Secondary School Demand Projections

14. Boroughwide Year 7 numbers is projected to reduce by 416 pupils from 2020-2025.
15. Graph 3 above, shows a year-on-year decrease for the foreseeable following the decline in Primary school rolls. Borough wide Year 7 numbers is projected to reduce by 416 pupils from 2020-2025, representing about 10 classes or 9% of capacity.
16. Table 2 above shows the year-on-year changes between secondary school classes, highlighting minimal changes, however there will be an impact of falling roll numbers in the future.

Year on Year Variance Oct 22 -Oct 23 (Secondary School)								
School Phase	7	8	9	10	11	12	13	Total
All-Through School	5	25	10	-11	-4	-58	16	-17
Secondary School	2	-90	76	-8	82	0	50	112
Grand Total	7	-65	86	-19	78	-58	66	95

Table 2: Secondary School Year on Year Movement by Class (October 22 – October 23)

Current Admissions Information

17. For the 2023 Starting School transition (Reception) we had 9259 overall preferences, for September 24 we currently had 9237. In 2023, 3399 1st preference were made, in 2024 it was 3376. Virtually identical.
18. However, the number of applications from other boroughs has declined. In 2023, Enfield had 363 applications with 467 preferences selected. For 2024 we have 350 applications with 450 preferences.
19. For the secondary transition, in 2023 the number of overall preferences were 13569 and for 2024 it was 13200 that is a 2.8% drop. For 1st preferences in 2023 we had 3625 and for 2024 it went to 3564, that is 1.7% drop.
20. In the number of out of borough application we received in 2023 number 1010 with 1258 preference selected, and for 2024, we had 948 out of borough applications who made 1186 preferences.
21. In relation to place planning, all bar two secondary schools are regularly updating their pupil numbers on our management information system. We have roughly 3/5th of primary. This will allow us to have much greater scrutiny when it comes to granular level pupil data.
22. The latest gathering of numbers shows us that in KS1 schools are operating with a PAN of 12407, there are 952 vacancies that is 8% underoccupancy. KS2 has a PAN of 17292 with 949 spaces, that leaves 5%. The secondary phase has 18293 with 447 – 2%

Primary School Vacancies

23. Thirty-three schools have greater than ten vacancies of the 33 schools 17 schools have Reception vacancies greater or equal to ten.

School	Reception Places	Vacancies
Garfield Primary School	60	40
West Grove Primary School	60	29
Capel Manor Primary School	60	22
Honilands Primary School	60	22
Galliard Primary School	90	21
Oasis Academy Hadley	60	18
Raynham Primary School	90	18
Carterhatch Infant School	90	17
De Bohun Primary School	60	17
Houndsfield Primary School	60	17
Delta Primary School	30	15
Our Lady Of Lourdes Catholic School	30	15
Keys Meadow Primary School	60	14
St. James' CE Primary School	30	14
Hazelbury Primary School	150	10
Meridian Angel Primary School	30	10

Prince Of Wales Primary School	90	10
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Data source Enfield Admissions Team 30th Jan 2024

Table 3: 17 Primary Schools with ten or more Reception vacancies

Secondary School Vacancies

24. Nine schools have greater than ten vacancies of the nine schools six schools have Year 7 vacancies greater or equal to ten.

School	Year 7 capacity	Year 7 Vacancies
Laurel Park School	136	42
Bishop Stopford's School	186	30
Lea Valley Academy	150	20
Enfield County School for Girls	186	14
Aim North London	120	13
Oasis Academy Enfield	150	13

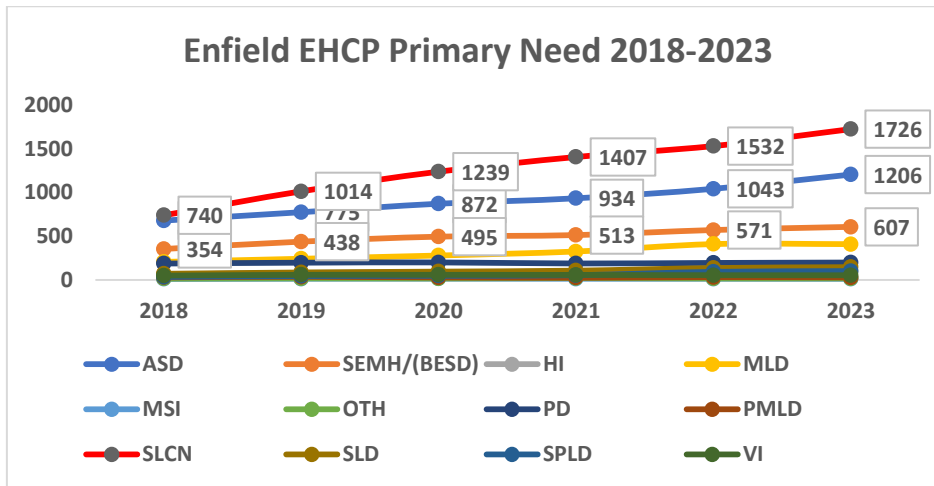
Data source Enfield Admissions Team 30th Jan 2024

Table 3: Secondary School with 10 or more Year 7 vacancies

25. The 2024 secondary iteration process is well underway. Currently from a starting PAN of 4096 there are approximately 380 vacancies. We currently have 160 unplaced pupils that require LA allocations. Five schools have at least thirty vacancies.

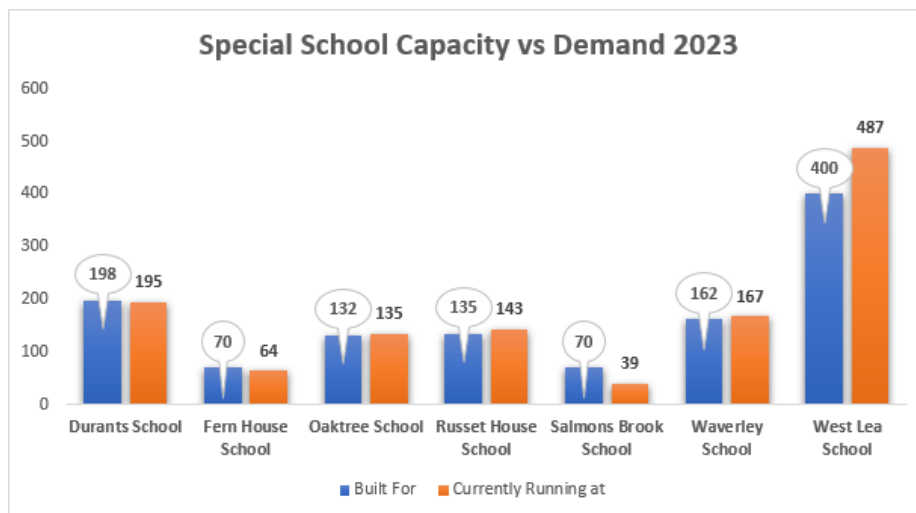
Demand for SEN Places

26. Conversely to the decline in the overall pupil population there has been a growth in demand for Special Educational Needs places. In Enfield in 2021/2022 for the SEN 2 February submission, Enfield had 3,931 pupils with EHCPs (Educational Health Care Plans). In 2022/23 year, the number of EHCPs has increased to 4,459, which is an increase of 528 EHCPs on the previous year.
27. The percentage of pupils in schools with an EHCP has increased from 4% to 7.9% in 2022/23 academic year. There is a significant increase in demand for special school places, particularly in the Speech, language, and communication needs (SLCN), social, emotional & mental health" (SEMH) and Autistic spectrum disorder (ASD), which is outstripping available places and putting the Council under pressure to deliver sufficiency of places. The Council's strategy is to expand special school provision, particularly in the ASD and SEMH.



Graph 4: Enfield ECHPs by Primary Need

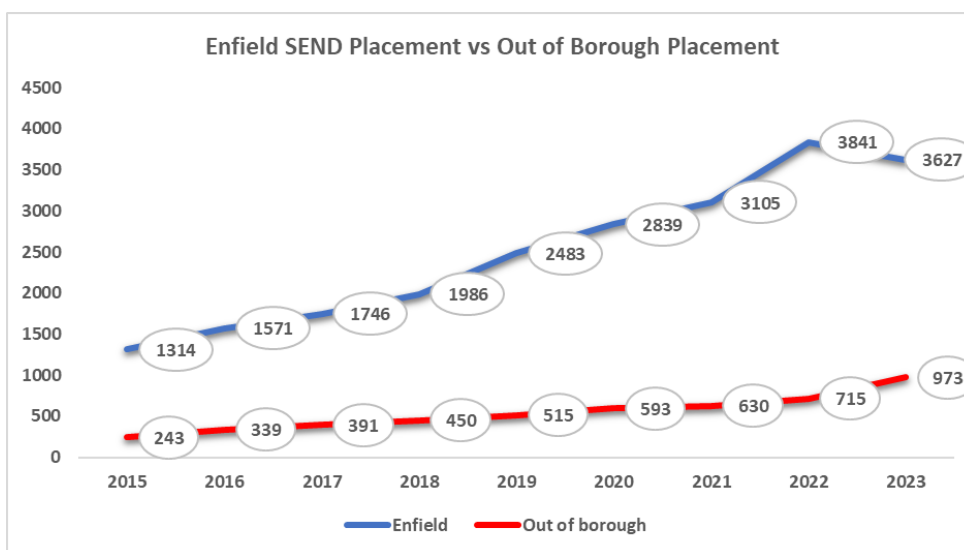
28. The total number of spaces available in Enfield’s SEN Schools is 1167. Currently we have 1230 pupil at 105% of the total capacity. Between 2018-2023 we have increased the number of places by approximately 464 (61%).



Graph 5: Special School Provision

29. Continuing to develop SEN provision remains a priority and this is achieved by increasing Additional Resourced Bases and Designated Units and pursuing the principles and objectives of our Inclusion Charter and SEND Strategy.
30. In addition, the 2023/24 School Capital Programme proposed an additional 249 places in new and expended provision.
31. Enfield SEN Service currently commissions 886 places outside of its own borough which is 20% of the EHCP population. This percentage has not changed since the previous year. Of these commissioned places 540 school aged pupils (pre-16). 301 pupils are in post-16 provision with the remaining 45 children in other provision (inc. Alternative Provision, hospital, registered early years settings, etc.).

32. Despite increasing provision within the Borough, the ongoing demand for places has resulted in an increasing need for Out of Borough placements. Supply is not meeting the continuing demand for SEN places.



33. The average cost to the Council for a pupil with an ECHP is circa £13,400. Costs will vary dependent on the level of need. Comparatively, an out-of-borough placement is circa £25.5k pa compared to £11.52k for a place in-borough. Independent special schools cost on average £60,000. In addition, average transport costs are more than twice as expensive for out-of-borough pupils at circa £15.18k versus £7.4k. The estimated total cost to the Council's HNB for the 540 pupils in core provision (nursery and pre-16) is circa £12M.

Summary of School Balances 2022/23

34. School revenue balances at 31 March 2023 totalled **-£1,336k** (including community facilities). An overall decrease in balances of £949k when compared to balances of **-£387k** (including community facilities) brought forward on 1 April 2022. For 2022/23, there were no adjustments to the year-end balances for any schools that had or were planning to convert to an academy or Trusts. Table 1 provides a breakdown across the three sectors.
35. Current calculations indicates that there are 23 schools in deficit (against projected position) as reported at Q2 of 2023/24. However, the position is likely to change by year-end as additional grant funding and funding received for SEND is received. Details of specific deficits are provided in Appendix 2.

Sector	Balances at 31/03/2022 £'000s	% of Budget 2021/22 %	Balances at 31/03/2023 £'000s	% of Budget 2022/23 %	Net Movement in Year £000's
Primary	1,764	1.8	(218)	0.2	(1,982)
Secondary	(3,593)	-5.0	(2,460)	-3.2	1,133
Special	1,442	5.1	1,342	4.4	-100
Total	(387)	-0.2	(1,336)	-0.6	-949

Table 4: School Sector Balances

Sector	2018/19		019/20		020/21		021/22		022/23	
	£'000s	%	£'000s	%	£'000s	%	£'000s	%	£'000s	%
Primary	4,704	4.9	2,766	2.2	3,124	3.1	1,764	3.1	-218	-0.2
Secondary	(6,502)	-10.5	(7,102)	-10.5	(4,795)	-7.1	(3,593)	-7.1	(2,460)	-3.2
Special	939	6.4	1,093	5.2	1,429	6.2	1,442	6.2	1,342	4.4
Total	(858)	0.49	(3,243)	-2.1	(242)	-0.1	(387)	-0.1	(1,336)	-0.6

* These balances exclude schools that have converted to academies for all the years.

Table 5: Comparison of School Balances between 2018/19 and 2022/23

ANALYSES OF BALANCES at 31st March 2023

Primary

- The range of balances has widened from -25% to 9.9% to -37 to 9.1%. This change is of concern because it indicates deficits and surpluses are not narrowing within the acceptable level of 0 – 5% with:
- 35 schools experiencing a drop in pupil numbers from October 2020 to October 2021, of these 22 seeing a reduction in their balances.
- There were 7 schools that experienced either no change or an increase in their pupil numbers during the same period, however reported a reduction in their balances.
- All except one school saw an increase in pupils eligible for free school meals from October 2020 to October 2021.
- 5 schools reported an increase in balance of 1% or above, of these three schools were addressing their deficit
- 15 schools have posted a deficit at the end of 2022/23, of these 7 schools will be posting a deficit for the first time.
- 1 school has posted a surplus of above 5% and £100k. This was reported as part of their Quarter 3 return

Secondary

The range of balances has narrowed and from -42 to 4.6% to -32 to 6.3% with:

- 4 schools experienced a drop in pupil numbers from October 2020 to October 2021 with no reduction in balances because three schools were trying to reduce their deficit position.
- 4 schools that experienced either an increase or no change pupil numbers from October 2020 to October 2021, of these 2 reported a reduction in the balances held.
- All schools saw an increase in pupils eligible for free school meals from October 2020 to October 2021.
- 5 schools reported an increase in balance of 1% or above
- Of the 6 schools that posted a deficit at the end of 2020/21, 3 remain in deficit.

- m) 2 schools reported balances above 5% and £100k, of these only one had reported balances above the threshold as part of their Quarter 3 return.

Special

36. The range of the balances widened from 3 to 8 to 2.4% to 10.7%.

- n) 2 schools reported a reduction in the balances held.
- o) 1 school reported a surplus balance above 5% and £100k. This was reported as part of their Quarter 3 return.

As further data becomes available a more detailed analysis will be carried out.

Council Strategies for Supporting Schools With Financial Deficits

Process Agreed for Maintained Schools in Deficit

37. The process agreed with the Schools Forum maintained schools representatives for the for the Directors of Finance and Education jointly to follow with schools in deficits is as follows:
- (a) To write to all schools in deficit expressing serious concern at this position and requiring the school to produce a deficit reduction plan (if they have not already provided one).
 - (b) To offer to schools in deficit and those with significant budget challenges, schools financial management training for headteachers, governors and business managers.
 - (c) To write to schools with in-year deficits which are increasing the level of deficit, requiring a deficit reduction plan and informing the school of the local authority's power to take control of the school's budget.
 - (d) If the deficit reduction plan does not show that it effectively reduces the in-year deficit over a reasonable time period (usually 3 years), the local authority will issue a warning notice (subject to agreement with the DfE) requiring a governing body to produce an effective deficit recovery plan within a specified time period (usually 4 weeks) If this is not judged satisfactory by the local authority, then the school will lose control of its delegated budget
 - (e) Where a school reported a deficit during the financial year, a letter outlining the process agreed with Forum is sent to the schools. Meetings with the school concerned and other schools in deficit are arranged on a termly basis. The meetings aim to support schools in deficit to develop remedial actions to initially achieve an in-year balanced position and then address the historic deficit.

Financial Support for Schools for Maintained Schools

38. During 2022/23, support in relation to financial assessment was provided to schools in deficit by an ESFA Schools Resource Management Advisor (SRMA). The SRMA identified areas for these schools to review and adjust delivery.
39. The SRMA also developed a local financial planning tool based on the Integrated Curriculum Financial Planning (ICFP) methodology. All schools have been asked to complete and forward a report from the tool with their Schools Financial Value Statement (SFVS).
40. An ICFP return has been submitted by the majority of the schools. The returns received have been analysed for data and output quality. This analysis highlights areas of concern and also areas where supported is required.
41. During 2023/24, this work has been further developed by :
 - a) Engaging a School Business Manager (previously a local Lead) to assess and work with schools to deliver their recovery plan
 - b) Ensuring schools submit a cashflow statement and 3-year budget plans
42. As part of the financial transparency requirements, the Authority has previously been contacted by the ESFA to provide a strategic plan for schools that reported deficit balances of 5% and above. The strategic plan outlines the work the Authority has done with these schools and their current projections for achieving a balanced position.

PAN Reductions

43. Officers have been facilitating the consultation of formal reductions of schools' Planned Admission Number (PAN) to permanently maintain class sizes of thirty pupil to minimise small class sizes that would otherwise require additional teachers at a cost to the school budget.
44. Maintained Schools have been encouraged to collaborate with each other to achieve economies through sharing resources and collectively procuring resources to reduce costs.

Future Plans

45. The ESRP reported the position with regard to school place to EMT on 16th January and the process for the ongoing review of the situation. EMT have asked the Director Education to draft a School Places Strategy to forward than how the Council intends to manage the ongoing decline in mainstream pupil places whilst meeting the increasing demand for Special Educational Needs.

46. The Council as an education authority has a duty to promote high standards of education and fair access to education. It also has a general duty to secure sufficient schools in their area, and to consider the need to secure provision for children with SEN.

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Restricted Appendices

Restricted Appendix A - School Occupancy Rates
Restricted Appendix B – Reported School Deficits

Background Papers

None

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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of the Local Government Act 1972.

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CHILDREN, YOUNG PEOPLE & EDUCATION SCRUTINY PANEL WORK PROGRAMME 2023/24

Date of meeting	Topic	Lead officer	Lead Members	Executive Director/ Director	Reason for proposal	Other committee/ Cabinet/Council approvals?
5TH JULY 2023	Work Planning					
30TH OCT	Annual Safeguarding Report	Bharat Ayer Sharon Burgess	Cllr Abdullahi	Tony Theodoulou	The Annual Report is brought to this Panel for discussion	Cabinet October Council November
	Annual Complaints Report	Laura Martin Will Wraxall	Cllr Abdullahi	Tony Theodoulou Anne Stoker	Requested by the Panel to come to the first meeting of the municipal year	
	SEND Provision	Barbara Thurogood Neil Best	Cllr Abdullahi	Peter Nathan/Tony Theodoulou	To update the panel on the work that is taking place to increase the provision of SEND places in the borough	Moved from the TBC meeting at the request of the Chair to replace the Family Hubs/HAF item and agreed by Peter Nathan
	Family Hubs and HAF (what's on offer, funding etc)	Helen Finnemore Sharon Davies Ivana Price	Cllr Abdullahi	Tony Theodoulou Anne Stoker Peter Nathan	The panel have requested an indepth review on this item	Moved to March 2024 meeting at the request of Ivana Price (agreed by Chair 12/9/23)

18TH DEC	Child Exploitation (sexual and criminal) and missing children	Angela Bent Paul Wright John Lawrence-Jones	Cllr Abdullahi	Tony Theodoulou Anne Stoker	The panel have requested an indepth review on this item	
	Progress update on the roll-out of free school meals in primary schools	Peter Nathan	Cllr Abdullahi	Tony Theodoulou Peter Nathan	The panel have requested that this item be re-visited following the report that was presented to the panel on 27/9/22	
11TH MAR	Violence towards staff in schools (panel wish hear from a teacher and receive updated data)	Peter Nathan	Cllr Abdullahi	Tony Theodoulou Peter Nathan	The panel have requested that this item be re-visited as it was felt that the report presented at the Panel's meeting on 23/3/23 was inadequate and did not include enough relevant information and data	
	Family Hubs and HAF (what's on offer, funding etc)	Helen Finnemore Sharon Davies Ivana Price	Cllr Abdullahi	Tony Theodoulou Anne Stoker Peter Nathan	The panel have requested an indepth review on this item	Moved from October 23 meeting at the request of Ivana Price (agreed by Chair 12/9/23)
	Falling School Rolls	Neil Best Keith Rowley Ian Hewison	Cllr Abdullahi	Tony Theodoulou/Peter Nathan	The panel have requested an indepth review on this item	Moved from the additional meeting as agreed by the panel at the meeting on 30/10/23

Date tbc	Falling School Rolls	Neil Best Keith Rowley Ian Hewison	Cllr Abdullahi	Tony Theodoulou/Peter Nathan	The panel have requested an indepth review on this item (to include financial impact to the school, logistical impact of not having full classes) (SEND to inform the panel of the work which has been done and is being carried out to increase the provision of SEND places in the borough)	Moved to 11 March 2024 meeting as agreed by the panel at the meeting on 30/10/23
	SEND Provision	Neil Best Barbara Thurogood	Cllr Abdullahi	Tony Theodoulou/Peter Nathan	To inform the panel of the work which has been done and is being carried out to increase the provision of SEND places in the borough	Moved to Sept 2023 meeting at the request of the Chair to replace the Family Hub/HAF item that has moved to March 24. Agreed by Peter Nathan

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